

## Minutes of the IQAC meeting held on 21<sup>st</sup> January 2020 at 2.30 pm in the Principal's Office

Agenda:

1. CAS promotion committee
2. National seminar on Current Trends and Advances in Biological Sciences
3. Green protocol in campus
4. One day national workshop on MOOC, SWAYAM and E-content Development
5. Other matters

The following members were present

1. Dr. Jacob Chandy (Chairman) 
2. Dr. Ranjith Mathew Abraham (Co-ordinator) 
3. Prof. George Kurien (Management Representative)
4. Prof. V. I. Johnson (Local Society Representative)
5. Mr. Jackson Joseph (Alumni Representative) 
6. Prof. Anu Mathews 
7. Dr. D. Sajan 
8. Dr. Ashish Varughese 
9. Dr. Lynnette Joseph 
10. Prof. Merin George 
11. Dr. Divya. S 
12. Dr. Nair Anup Chandrasekharan 
13. Mrs. Mercy Paul (Administrative Staff Representative) 

The meeting commenced with a silent prayer and then the Coordinator Dr. Ranjith Mathew Abraham welcomed all the members. The Chairman and Principal Dr. Jacob Chandy briefed the members about the academic and administrative developments made since the last meeting. The minutes of the meeting held on 22<sup>nd</sup> November 2019 was read out by Dr. Ranjith Mathew Abraham and approved after discussion. The following decisions were taken in the meeting.

1. It was decided to approach the university for an extension in time to organize the CAS promotion committee in Mathematics.
2. Discussions were held regarding the organizing of a retreat for students on 25th January 2020.
3. It was decided to direct the Department of Botany and Biotechnology to organize a National seminar on "Current Trends and Advances in Biological Sciences".
4. It was decided to follow Green Protocol in all programmes organized in the campus. As a follow up to the Green Protocol, the Bhoomithrasena is to purchase 100 steel plates, 100 glasses and 100 bowls to be used in all programmes organized in campus.

5. The IQAC, in association with the Department of Commerce and the Educational Multimedia Research Centre, Calicut, decided to organize a "One day National Workshop on MOOC, SWAYAM and E-content Development" on 29<sup>th</sup> February 2020.
6. It was decided to collect and analyse feedback from students, teachers, alumni and parents, through online methods.
7. The IQAC decided to register the College under the Unnat Bharat Abhiyan (UBA) programme of the MHRD, Govt. of India, and to adopt five neighboring villages under the scheme.

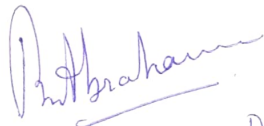
### Action Taken Report

- Request was sent to the University for an extension to organize the CAS promotion committee in Mathematics.
- A retreat for students was organised in the College Chapel on 25th January 2020.
- The National Seminar on "Current Trends and Advances in Biological Sciences" was organized successfully during 5 -7 February 2020.
- The Bhoomithrasena purchased 100 each of steel plates, glasses and bowls to be used in campus.
- The one day National workshop on MOOC, Swayam and E-Content Development was organized jointly by the IQAC and the Department of Commerce on 29<sup>th</sup> February 2020.
- Feedbacks were collected from students, teachers, alumni and parents, and analysed.
- The College has registered under UBA on 5th February 2020.



Dr. JACOB CHANDY  
PRINCIPAL  
BISHOP MOORE COLLEGE  
MAVEL



  
DR. RANJITH MATHEW ABRAHAM  
IQAC - CO-ORDINATOR