

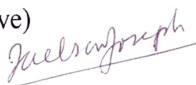





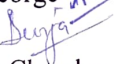




The minutes of the IQAC meeting held on 20th September 2019 at 11.30 am in the Principals Office

Agenda

1. NIRF participation
2. College Union Elections
3. Student Activities
4. Winter School
5. Letter of Understanding with WWF – Youth Volunteer Program
6. STARS of Moore
7. Other matters

The following members were present

1. Dr. Jacob Chandy (Chairman) 
2. Dr. Ranjith Mathew Abraham (Co-ordinator) 
3. Prof. George Kurien (Management Representative)
4. Prof. V. I. Johnson (Local Society Representative)
5. Mr. Jackson Joseph (Alumni Representative) 
6. Prof. Anu Mathews 
7. Dr. D. Sajan 
8. Dr. Ashish Varughese 
9. Dr. Lynnette Joseph 
10. Prof. Merin George 
11. Dr. Divya. S 
12. Dr. Nair Anup Chandrasekharan 
13. Mrs. Mercy Paul (Administrative Staff Representative) 

The meeting commenced with a silent prayer and the Coordinator Dr. Ranjith Mathew Abraham welcomed all the members. The minutes of the meeting held on 5th July 2019 was read out and it was approved .

The following decisions were taken

1. It was decided to entrust Dr. Lynnette Joseph and Ms. Merin George with the responsibility of submitting NIRF data.
2. The College union elections were decided to be conducted on 27th September 2019, as scheduled by the University of Kerala, and the 'Meet the Candidate' to be held on 24th September 2019. It was decided to ensure a fair and peaceful election process. All

teaching and non-teaching staff are to be delegated duties to ensure smooth and peaceful polling.

3. Students to be encouraged to participate in the 'Speak for India- Kerala Edition 2019' Inter collegiate Debate Competition jointly organised by Federal Bank and Mathrubhumi on 30th September 2019
4. It was decided to inaugurate the activities of the "Bhoomithrasena Club 2019-20". The chief guest for the event will be Shri. Shivakumar, Senior Educational Officer WWF, India
5. It was decided to sign a letter of Understanding with WWF India for a Youth Volunteering Programme within the Campus.
6. As an initiative under STEP (Staff Enrichment Programme), the IQAC decided to organize an Orientation Programme for the newly recruited non-teaching staff from 14th-18th October. The orientation programme is to be of 5 days with well structured syllabus. Ms. Merin George will serve as the convenor of the programme.
7. It was decided to organize "Stars of Moore 2020" a four level selection process to select the best three outgoing students of Bishop Moore College. The first level is to be a preliminary written test, the second level to be certificate verification, third level to be a personal interview and the fourth level to be a stage performance.
8. The IQAC decided to direct the Department of Physics to organise a "Winter School on Materials and Molecular Simulations using Open Source Softwares – from theory to Practice".
9. The IQAC would provide necessary guidance to the Department of English in organising a talk on "Poetry in Exile" by the Tibetan poet and writer Tensin Tsundue on 1 November 2019
10. It was decided to organize Shastrajalakam- Science Enrichment Programme of State Institute of Education and Technology, Government of Kerala, hosted by Bishop Moore College for School students from 8-10 November 2019

Action Taken Report

- The elections to the College Union was held successfully with the cooperation of all the teaching and nonteaching staff on 24th September 2019.
- The Speak for India Contest was held with an overwhelming participation of the students. The Orientation Programme for the newly recruited non-teaching staff from 14th-18th October was very effective and successful.
- "Winter School on Materials and Molecular Simulations using Open Source Softwares – from theory to Practice" was successfully organized from 16-22 October 2019 by the Department of Physics.
- Shastrajalakam- Science Enrichment Programme of State Institute of Education and Technology, Government of Kerala, was organised from 8-10 November 2019. Fifty bright students from various schools participated in the programme.



R. Abraham
DR. RANJITH MATHEW ABRAHAM
IQAC CO-ORDINATOR