



BISHOP MOORE COLLEGE MAVELIKARA
INTERNAL QUALITY ASSURANCE CELL

Minutes of the Annual Administrative and Academic Audit 2021-22

The annual administrative and academic audit for the year 2021-22 was conducted on 31/08/2022 at 10.00 am in the College Seminar hall.

MEMBERS PRESENT:

- Rt. Rev. Malayil Sabu Koshy Cherian (*Manager & Auditor - Manager of the College and Bishop of CSI Madhya Kerala Diocese*)
- Dr. Sunil C Mathew (*Auditor & Subject Expert - Principal, Devamatha College, Kuravilangadu*)
- Dr. Jacob Chandy (*Principal and Auditor*)
- Dr. Ranjith Mathew Abraham (*Vice Principal*)
- Dr. Lynnette Joseph (*IQAC Co-ordinator*)
- Faculty members
- Non-teaching staff members

All the Heads of the Departments and the Conveners of Extension Activities/Clubs presented the report of activities from 01 June 2021 to 31 March 2022. Active peer group discussions were held. Suggestions from the peer team were recorded. Focus was given on the result analysis of the academic year 2021-22, department level Seminars and Workshops and analysis of academic and extension activities.

The plan of action of the Departments for the academic year 2022-23 was presented. The Principal handed over the reports prepared by the respective Heads of the Departments to the external audit team.

The audit team appreciated the efforts of all Departments in organizing bridge courses for first year students. The Manager Rt. Rev. Malayil Sabu Koshy Cherian suggested all departments to take steps towards the complete implementation of the National Education Policy 2020. The Subject Expert Dr. Sunil C Mathew put forward his suggestion of more industrial collaborations.

The audit team appreciated the conduct of Remedial Teaching/Learning Assistance for the socially and economically weaker sections of the society, the slow learners and the differently-abled learners of the College introduced by the department of English and the implementation of the Digital Literacy Mission by the department of Commerce.

The audit team commended the academic collaborations of the department of English for its functional MoU with ELTAI (English Language Teachers' Association of India), the department of Malayalam for successfully completing a 30 hour certificate course in collaboration with GAD-TLC of MoE, the association of the department of Physics with GAD-TLC of MoE under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT) for the conduct of a two-Week Interdisciplinary Online Faculty Development Program and three certificate courses, the department of Chemistry for its association with KSHEC in the conduct of Erudite Lecture and the department of Zoology for its association with Department of Biotechnology, CEPCI Laboratory & Research Institute in the conduct of a 5-day online workshop on Biostatistics.

The yearly organizing of the Rev. George Mathen Memorial Lecture by the department of Malayalam, the cultural event titled 'Sabhyatha' organized by the department of Economics which provided the students a platform to showcase their talents, programme on Stock Market trading for beginners as well as the Workshop on Filing of Income Tax Return and Tax Management and Tax Consultancy Services organized by the department of Commerce, talk on 'Challenges in Cultivating Scientific Temper in Modern Society' and the successful organising of a lecture series by the department of Botany and Biotechnology, the Skill Enhancement and Employability Development Programme (SEED) which is a venture of the Physics Association, the release of the student manuscript entitled 'Photonics: A Versatile Key Technology for Future' by the Physics students, the conduct of online JAM coaching for students of over 10 colleges organized by the department of Chemistry and the celebration of World Statistics Day by the department of Mathematics were congratulated.

'Freedom Quiz' organized by the department of Economics on the event of the 75th Independence Day Celebrations was well appreciated. The team congratulated the department in the organising of 'Preamble', as part of National Constitution Day celebrations and made a note on the debate competition on 'Role of constitution in Indian Economy'. The seminar on Security Market Awareness and the participation of Commerce students in the Financial Literacy Survey in Thazhakkara Grama-panchayat were well commended. The Space Week celebrations and various lectures led by students and alumni as well as the initiative to inaugurate a student chapter of International Society for Optical and Photonics (SPIE) at the College and platforms to interact with scholars under SPIE by the department of Physics were appreciated. 'Ensemble 2022' aimed to motivate the school students towards chemistry by fostering their chemical literacy was appreciated as a good extension activity. Students Day celebration (Prthvi2k21) in the honour of the birth anniversary of Dr.APJ Abdul Kalam and National Mathematics Day celebrations in the honour of 134th birth anniversary of Srinivasa Ramanujan were mentioned as notable programmes.

The team appreciated the programmes aligned with the United Nations' Goal for World Sustainability viz. the Good Samaritan initiative to reach out to the needy and the 'Zero Hunger'

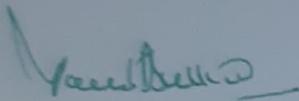
programme, setting up of Reading Corner at C.M.S.L.P School, Kallumala, Skill Enhancement Training Programme on Plant Propagation Methodologies and water conservation awareness programme conducted at Bishop Hodges Higher Secondary School, Mavelikara, with the active participation of students, Preparation and distribution of hand sanitizers to neighbouring police stations, Govt. Hospital, Mavelikara Jail, DD Office Kollam and the local communities during the COVID pandemic, the initiatives of the Women's Cell and Women's Study Unit to empower the students and the extension activities by NSS and NCC.

The research output of the departments of Physics and Chemistry including research projects, publications and book chapters were commendable.

The pass percentage of all programmes for the academic year 2021-22 was critically analyzed. The team congratulated the department of Chemistry in the achievement of six ranks in M.Sc. Analytical Chemistry.

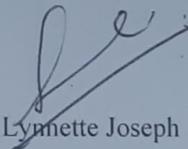
The accounts and scholarship details were presented from the administrative section.

The meeting came to close at 1.30 pm



Dr. Jacob Chandy

PRINCIPAL



Dr. Lynnette Joseph

IQAC Coordinator