



**BISHOP MOORE COLLEGE MAVELIKARA**  
**HANDBOOK & CALENDAR**

**2021-22**

*Vision*

*To be a centre of excellence and a catalyst in facilitating holistic development of youth with international standards, edified with sanctity of truth, equipped to serve, grounded on Christian ideals.*

*Mission*

*To nurture the enquiring mind to be liberated by truth, empowered by knowledge, committed to service and communal harmony, championing the cause of women and the marginalized and to create a sustainable environment.*

## *Students Corner*

Name:.....

Discipline:.....

Address:.....

.....

.....

.....

Telephone:.....

E-mail:.....

Name of Guardian:.....

Blood Group:.....

Name of Warden:.....

# *Contents*



# Genesis

*B*ishop Moore College had its genesis in the imagination of Bishop M.M. John, the then Bishop of the C.S.I. Madhya Kerala Diocese. When the Government of Kerala announced its decision to start new junior colleges in 1964, Bishop M. M. John saw it as an opportunity to fulfill the urgent need for a quality educational institution in this part of the world. Thus Bishop Moore College took concrete shape and he christened it in honour of the late Rt. Rev. Edward Alfred Livingstone Moore, the fourth Anglican Bishop of the Diocese of Travancore- Cochin. Rev. K.C. Mathew was appointed Principal.

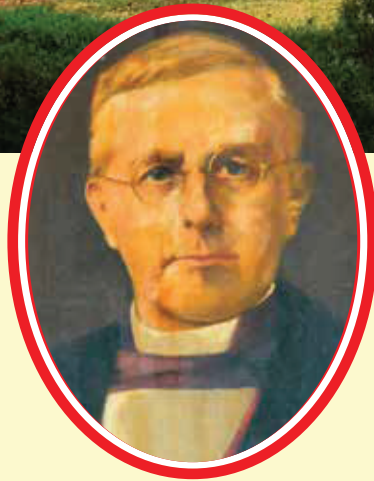
Instilled with a secular outlook, the founding fathers of the College had the singular aim of ameliorating the lot of the



society, especially the most downtrodden. They aimed at shaping the citizens imbued with a patriotic outlook for the nation providing equal opportunities for all irrespective of religion, caste, class or gender.

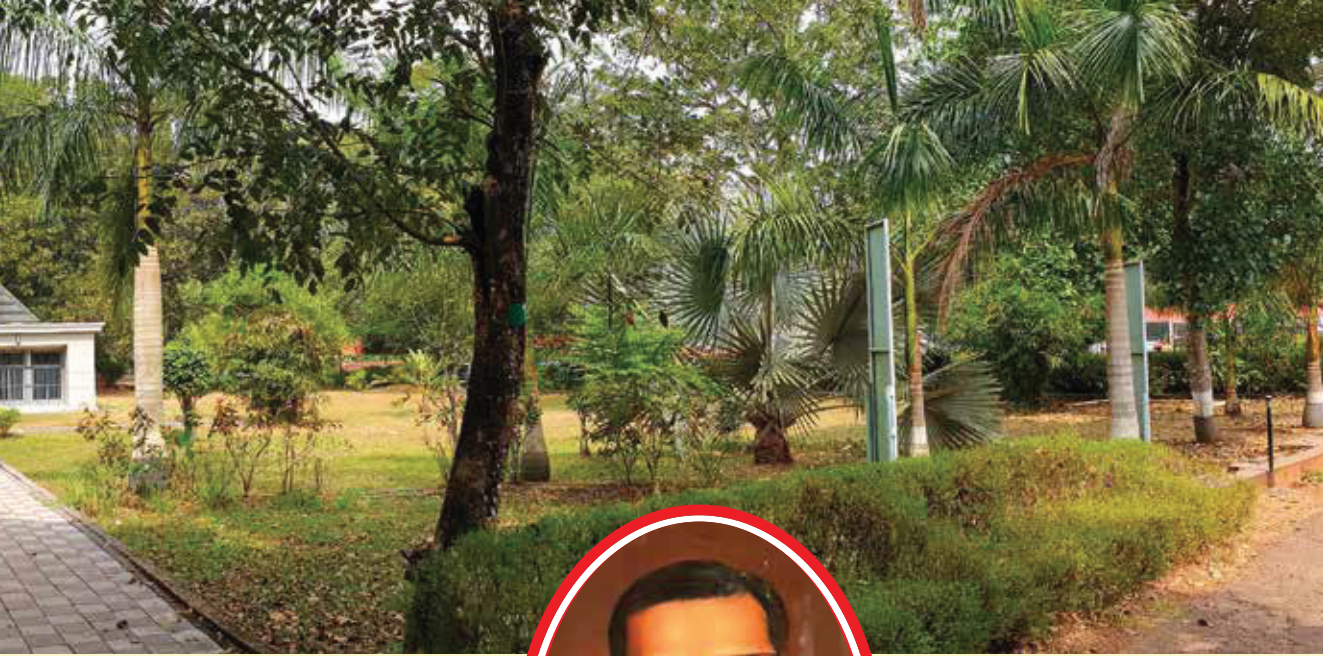
The College began at Kallumala, Mavelikara in the Alappuzha District of Kerala as a Junior College offering two years Pre-Degree Course in 1964 and has since then grown to an institution that offers several Under Graduate, Post Graduate Courses and Research facilities. The College has been able to do justice and attain the vision and mission of its founding fathers.

# Leading Luminaries



## **Rt. Rev. Edward Alfred Livingstone Moore** (1925-1937)

**Rt. Rev. E.A.L. Moore** was the fourth Bishop of Travancore - Cochin Diocese from 1925 to 1937. He was born in London as the son of Dr. Edward Moore. After procuring a Post Graduate Degree in English Literature, he was ordained Deacon at the age of 24. Reaching India as a missionary he rendered his services in Tamil Nadu till 1925. On 25th February of the same year he was ordained the Bishop of Travancore - Cochin Diocese by the Arch Bishop of Canterbury. He was efficacious in all capacities entrusted to him. During his tenure he adopted various innovative strategies at the administrative realm and missionary field for the enhancement of the Church and society. With a broad vision in his ascetic ministry he undertook various charitable endeavours for human well-being. His egalitarian outlook, equitable enterprises and foresight paved way for the founding of many educational institutions in Kerala. Bishop Moore College is named after this great shepherd.



**Rt. Rev. Dr. M. M John**  
**(1958-1974)**

**Bishop M. M John** was the Founder Manager of the College. He was ordained Bishop in 1958. This great missionary was the second Bishop of Madhya Kerala Diocese of Church of South India who dedicated his life to the cause of the marginalised, the downtrodden and women. He spearheaded many development programmes in the educational sector of the Diocese during his tenure. Bishop Moore College, established in 1964 is one among the many institutions refulgent with his visionary ideals.

## ***Aims of the College***

- ★ *To cultivate a creative learning environment.*
- ★ *To apply innovative and student centered pedagogy.*
- ★ *To promote advanced alliance with academic institutions.*
- ★ *To update and Create new knowledge through research.*
- ★ *To aid students through mentoring.*
- ★ *To address the concerns of the marginalized.*
- ★ *To champion the cause of women.*
- ★ *To strengthen stake holder relationships.*
- ★ *To sustain an eco-friendly campus.*
- ★ *To create a congenial atmosphere for secularism.*



## ***Aspirations of the College***

- ★ *To build up young men and women who will strive for excellence in every field of life.*
- ★ *To work within the framework of the rights guaranteed in the Indian constitution to the minority communities.*
- ★ *To promote justice and communal peace.*
- ★ *To inspire a simple lifestyle and a cosmopolitan outlook on life.*
- ★ *To check corruption, bad practices and addiction.*
- ★ *To create a conducive apolitical academic atmosphere.*
- ★ *To foster merit and excellence and thereby to invest in people.*
- ★ *To understand 'The Truth' which will make one free to face life with a sense of purpose*



## **Managers Over the Years**

|  |                  |
|--|------------------|
| <i>Rt. Rev. M. M. John</i>                 | <b>1964-1974</b> |
| <i>Rt. Rev. T. S. Joseph</i>               | <b>1974-1981</b> |
| <i>Rt. Rev. Dr. M. C. Mani</i>             | <b>1981-1993</b> |
| <i>Rt. Rev. Dr. Sam Mathew</i>             | <b>1993-2001</b> |
| <i>Rt. Rev. Thomas Samuel</i>              | <b>2001-2011</b> |
| <i>The. Most. Rev. Thomas K. Oommen</i>    | <b>2011-2020</b> |
| <i>Rt. Rev. Malayil Sabu Koshy Cherian</i> | <b>2020-</b>     |



## **Succession of Principals**

|                             |                  |
|-----------------------------|------------------|
| <i>Rev. K. C. Mathew</i>    | <b>1964-1989</b> |
| <i>Prof. M.K. Cherian</i>   | <b>1989-1996</b> |
| <i>Prof. Mammen Varkey</i>  | <b>1996-2001</b> |
| <i>Prof. Victor Sam</i>     | <b>2001-2005</b> |
| <i>Prof. Koshy Ninan</i>    | <b>2005-2009</b> |
| <i>Dr. Mathew Koshy</i>     | <b>2009-2011</b> |
| <i>Dr. Kurien Thomas</i>    | <b>2011-2012</b> |
| <i>Dr. Thomas Kuruvilla</i> | <b>2012-2014</b> |
| <i>Dr. Leelamma George</i>  | <b>2014-2015</b> |
| <i>Dr. Sabu George</i>      | <b>2015-2017</b> |
| <i>Dr. Jacob Chandy</i>     | <b>2017-</b>     |





# M I L E S T O N E S



**1964** : Rev. K. C. Mathew is appointed Principal. Work in regard to the founding of a Junior College at Mavelikara is initiated.

The University of Kerala gives provisional sanction to start four Science & two Arts batches of the Pre-Degree Course.

Classes begin in thatched sheds. 19 Teachers are appointed and 469 students are admitted (257 boys and 212 girls).

The inaugural function is presided over by the Vice-Chancellor, University of Kerala.

**1965** : The first volume of 'Vidyasarith' the College Magazine is published.

**1966** : Formal opening of the main building of the College by His Excellency Dr. P. V. Cheria, the Governor of Maharashtra. (Student of Rev. E.A.L. Moore in CMS College, Kottayam.)

**1967-1968** : The total strength of the College increases to 1171 (650 boys and 521 girls). The teaching staff increases to 42 and the non-teaching to 17.

The College becomes a first grade College.

The College Book Stall starts functioning.

A College Union speaker is elected by the prefects of the classes. The degree courses in English Language and Literature, Malayalam, Economics, Physics, Zoology and Mathematics are sanctioned.

A Green House is set up in the college

- 1969** : Degree course in Botany begins. The student strength rises to 1631. Teaching staff increases to 68 and non-teaching staff to 34.
- The Degree Forum, the precursor of the present day College Union comes into existence.
- First general election to the College Union is held.
- 1970** : The student strength of the College increases to 1725. The teaching staff strength increases to 69 and non-teaching to 37.
- The first meeting of the Parent-Teacher Association is held. 800 parents attend.
- 1972** : The teaching staff strength rises to 72, the non- teaching staff to 42.
- The Ladies' Hostel is completed.
- A bus is purchased for College students.
- The number of Library books increases to 28750.
- 1973** : The State Government approves of direct payment to teachers.
- 1974** : Bishop T. S. Joseph becomes the Manager of the College.
- 1975** : An English Medium Nursery School takes shape in the Ladies' hostel, in the name Bishop Moore Nursery School.



- 1976** : The Nursery School is upgraded to Std. IV and is renamed Bishop Moore Vidyapith.  
The Degree block is completed.  
The Principal's Quarters is completed and named Moore House.
- 1977** : Bishop John Robinson, nephew of Bishop Moore and Dean of the Chapel, Trinity College, Cambridge dedicates the Men's Hostel.  
Six acres of land is purchased and Rev. K. C. Mathew lays the foundation stone for the construction of a three storied building for Bishop Moore Vidyapith.
- 1978** : B. Sc. Course in Chemistry begins.  
The books in the College Library increases to 31529.
- 1979** : The total strength of the College increases to 1967 students.  
Construction of a third hostel building is completed.  
The Staff strength increases to 92 members of Teaching Faculty and 43 of Ministerial staff.
- 1981** : Bishop M.C.Mani becomes the Manager of the College.  
The shift system is introduced in the College because of heavy rush for admission.  
Pre-degree course in Commerce is introduced.





- 1982** : Bishop Moore College becomes a Post Graduate College. M. Sc. in Physics is introduced.  
Bishop Moore College Alumni Association is established.
- 1983** : The first meeting of the Alumni Association is conducted on 4th November. Rev. George Mathen Memorial Academy is founded by the Malayalam Department.
- 1984** : The first meeting of the Central Executive Committee for the Silver Jubilee Celebration is convened.
- 1985** : Rev. K. C. Mathew is elected to the Senate and to the Syndicate of the University of Kerala.  
The total number of students rise to 2300 and the total number of teachers to 96 and non-teaching to 47.
- 1986** : Rt. Rev. Dr. Donald Coggan, former Arch- bishop of Canterbury lays the foundation stone of the Silver Jubilee Auditorium.  
A dance performance of Mrinalini Sarabhai titled 'Christhudevan' marks the beginning of the Silver Jubilee Celebrations. Centre for Adult Education starts functioning.  
The College Library is shifted to the new Library building.

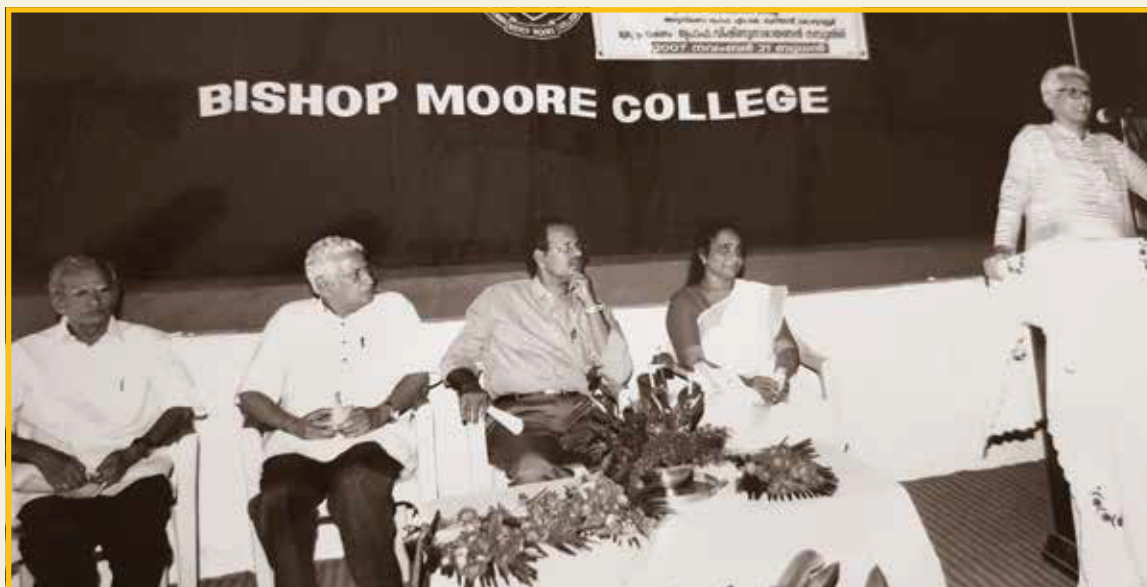
- 1987** : The NSS units of the College, with the help of the State Government, helps in building 250 houses for the economically poor. The NSS volunteers plant trees and plants in the campus.
- 1988** : The NSS units of the College is announced the best in the University of Kerala.  
The Silver Jubilee celebrations are declared open by the Governor of Kerala, Her Excellency Mrs. Ram Dulari Sinha.
- 1989** : Prof. Mammen Varkey is elected to the Kerala University Senate.  
The founder Principal Rev. K. C. Mathew retires after 25 years of meritorious service.
- 1990** : Foundation stone is laid for the construction of a Football stadium, on the eastern part of the College.
- 1993** : Bishop Sam Mathew becomes the Manager of the College.  
The Women's Centre is constructed.  
Prof. Mammen Varkey is elected to the Syndicate of the University of Kerala.
- 1994** : The Football Stadium is completed.  
B.Com Degree course is sanctioned.







- 1995** : A new building with 3 classrooms is completed on the eastern part of the campus adjacent to the Library.  
M.Sc in Analytical Chemistry begins.
- 1996** : UGC Sponsored B.Sc. Industrial Chemistry Course is sanctioned.
- 1998** : Eight Primary Schools are adopted by the College under Primary School Children Empowerment Programme.  
A National Integration Camp is held under the auspices of NSS in the campus.  
P G Course in English begins.
- 1999** : Founding of Bishop Moore Institute, with courses in Computer Science in collaboration with the University of South Tennessee, USA and Post Graduate Diploma in Health Management in association with the Canterbury Christ Church University College, Kent, England.  
A memorandum of understanding is signed by Bishop Moore College, Mavelikara, M S M College, Kayamkulam and Christian College, Chengannur for a consortium to pursue advanced studies in Analytical Chemistry.



- 2000** : Bishop Moore Community & Counseling Centre is established.  
 The Pre-Degree Course totally is de-linked from the College.  
 B.Sc course in Bio-technology is introduced..  
 Prof. M.M.Thomas is elected to the University Senate.
- 2001** : A double storied building is constructed in the Women’s Hostel with Funds from USA raised by Rev. Prof. P. K. Sunny, a former member of the Dept. of History for the purpose of setting up a permanent Community Counseling Centre. Bishop Moore Community & Counseling Centre is declared open by Dr. B. Ekbal, Vice-Chancellor of the University of Kerala.  
 Bishop Thomas Samuel takes charge as Manager of the College.
- 2002** : The process for Assessment and Accreditation of the College begins.
- 2003** : The Central Library is computerized. The Library is stacked with over 47000 books.  
 Research Centre in Chemical Science is inaugurated.
- 2004** : The College is accredited by NAAC at B + + Level.  
 Computer Centre with internet facility is set up.  
 Research wing of Nanotechnology is inaugurated.  
 Internal Quality Assurance Cell is formed.  
 Women’s Unit of N. C. C. is formed.

- 2005** : Optoelectronics lab is set up. Tsunami relief committee is formed to rehabilitate 42 of our students from the area. A major project to support the Tsunami affected students for 3 years is undertaken by the College with the generous support of the management, staff, students, parents and well-wishers. Indo-German Collaborative Project in Chemistry begins.
- 2006** : Noon meal scheme for students is initiated.  
All the Departments are computerized.
- 2007** : Broadband connectivity is installed in all departments. Campus placement begins. Eco-study centre is set up. Rain water harvesting and Ground water recharging are introduced.
- 2008** : International Conference on 'Climate Change and Water Crisis' is held from 4-6 Feb. College bags the Palathully award of Rs.1 lakh from Malayala Manorama for the water harvesting and eco programmes. Remedial coaching for SC/ST/ minority students by UGC begins.
- 2009** : Kerala University recognizes the Department of Chemistry as an approved research centre. English Language & Media Room with 25 computers is installed. A Refresher course in Physics for College lecturers all over India is conducted by Indian Academy of Science.
- 2010** : Re-accreditation by NAAC with B grade with a CGPA of 2.81. UGC sanctioned Add on Courses in Medical Laboratory Technology and Journalism and Mass Communication begins.
- 2011** : International Conference on 'Climate Change and Food Security' is held from 3-5 March.  
Bishop Thomas K. Oommen takes charge as Manager.
- 2012** : New building of the Women's Hostel is completed.  
Biography of Bishop Moore released and his potrait is unveiled.  
Foundation stone of Chapel is laid.
- 2013** : Inauguration of Golden Jubilee Celebrations by Hon'ble Governor of Kerala Sri Nikhil Kumar.  
International Conference on "Perspectives in Vibrational Spectroscopy" from Aug. 6-9, 2013.  
Department of Physics is recognized as Research Centre.  
Department of Physics and Chemistry become DST-FIST Sponsored with one crore sanctioned for the period 2013-18.  
NSS unit of the College bags award from University of Kerala for exemplary social service.  
M.Sc course in Botany begins.
- 2014** : B.Com with Computer Application begins.  
Lt. Dr. D. Sajan is elected to the Senate of the University of Kerala.

- 2015** : Valedictory function of the Golden Jubilee Celebrations is held.  
The Golden Jubilee Gate, Chapel and Parking area are dedicated.  
The College becomes an Additional Skill Acquisition Programme (ASAP) Institution.  
A Computer Lab for B. Com course is opened.
- 2016** : An initiative to foster social responsibility among students named “STARS” (Students and Alumni for a Responsible Society) was inaugurated.
- 2017** : The College is recognised by DBT as a STAR College.  
The College secures ‘A’ Grade with CGPA of 3.04 in the Third cycle of re-accreditation by NAAC.  
The ASAP CET Programme run by the College was awarded the Certificate of Excellence with five stars by the Higher Education Department.
- 2018** : The College made it to the top 100 Colleges in India in the National Institutional Ranking Framework (NIRF). The College was ranked ninety second in India and it bagged the sixteenth rank in Kerala.  
The College received the ‘Best NSS Unit’ award and Ms. Linda E Jacob received the ‘Best NSS Programme Officer’ award at the awards function at Senate Chamber, University of Kerala on 27 September 2017.  
Bhoomithrasena Scheme of the College was awarded the best in South Zone by the Directorate of Environment and Climate Change, Govt. of Kerala on September 16, 2017.





- 2019 : College is selected for a financial assistance of Rs. 2 Crore under the RUSA Scheme International Conference on 'Marxism' from Jan 7 to 9, 2019. Bhoomithrasena Scheme of the College was awarded the best in South Zone. by the Directorate of Environment and Climate Change, Govt. of Kerala on June 5, 2019.
- 2020 : New Post Graduate Course in MA Behavioural Economics and Data Science started College ranked 76 in NIRF Ranking 2020 of MoE, Government of India
- 2021 : College wins One District One Green Champions Award of MGNCRE, MoE, Govt of India in April 2021. College ranked 89 in NIRF Ranking 2021 of MoE, Government of India. College secured an 'A' Grade with CGPA of 3.21 in the first accreditation by State Accreditation and Assessment Council (SAAC) of the Government of Kerala.





## ADMINISTRATION

Bishop Moore College is run and administered by the CSI Madhya Kerala Diocese under the visionary guidance and leadership of The Rt. Rev. Dr. Malayil Sabu Koshy Cherian, Bishop of CSI Madhya Kerala Diocese.

## THE MANAGING BOARD

|                       |   |
|-----------------------|---|
| MANAGER & CHAIRMAN    | : The Rt. Dr. Rev. Dr. Malayil Sabu Koshy Cherian   |
| Principal & Secretary | : Dr. Jacob Chandy                                  |
| Vice - Principal      | : Dr. Ranjith Mathew Abraham                        |
| Diocesan Treasurer    | : Rev. Dr. Shajan A. Idikula                        |
| Clergy Secretary      | : Rev. Nelson Chacko                                |
| Lay Secretary         | : Mr. Jacob Philip, Kallumala                       |
| Diocesan Registrar    | : Mr. Philip M. Varghese                            |
| Bursar                | : Adv. Stephen J. Daniel                            |
| Members               | : Prof. C. A. Abraham<br>Mr. Jacob Philip, Mankuzhi |

## THE MANAGEMENT

|                    |   |
|--------------------|---|
| MANAGER            | : The Rt. Rev. Dr. Malayil Sabu Koshy Cherian |
| PRINCIPAL          | : Dr. Jacob Chandy                            |
| VICE-PRINCIPAL     | : Dr. Ranjith Mathew Abraham                  |
| BURSAR             | Adv. Stephen J. Daniel                        |
| CHAPLAIN           | : Rev. Lenin Koshy Mallasseril                |
| Jr. SUPERINTENDENT | : Mrs. Mercy Paul                             |

## STAFF COUNCIL

|                              |  |
|------------------------------|--|
| PRINCIPAL                    | : Dr. Jacob Chandy (Chairman)                    |
| VICE-PRINCIPAL               | : Dr. Ranjith Mathew Abraham                     |
| HoD, ENGLISH                 | : Dr. Deepthi G. R. (Secretary)                  |
| HoD, ECONOMICS               | : Dr. Ranjith Mathew Abraham                     |
| HoD, MALAYALAM               | : Ms. Sajini Deena Mathew                        |
| HoD, HINDI                   | :  |
| HoD, MATHEMATICS             | : Ms. Simili Abraham                             |
| HoD, PHYSICS                 | : Lt. Dr. D. Sajan                               |
| HoD, CHEMISTRY               | : Ms. Siji K. Mary                               |
| HoD, BOTANY & BIO-TECHNOLOGY | : Dr. Dinesh Raj R.                              |
| HoD, ZOOLOGY                 | : Dr. Deepthi G.R.                               |
| HoD, COMMERCE                | : Dr. Sajeeve V. P.                              |
| HoD, PHYSICAL EDUCATION      | : Capt. Cigi P. George                           |
| SUPERINTENDENT               | : Ms. Mercy Paul                                 |
| STAFF REPRESENTATIVES        | : Mr. Premjith M.R.<br>Mr. Rahul Jacob Kuruvilla |

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1. Mrs. Grace Mammen M.Com., M.Li.Sc. 0479-2325216, 9400625216

## ADMINISTRATIVE STAFF

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4. Mr. George John Senior Clerk
5. Mr. Mathew Mathew  
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6. Mrs. Cibi George 8075000568 Clerk
7. Mr. Anoop John 9349001709 Clerk
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3. Mr. Felix Salu George
4. Mr. Shinumon S.
5. Mr. Lijo Daniel
6. Mrs. Sophia M. T.
7. Mr. Thomas M. Daniel
8. Mrs. Shinu Kurian
9. Mrs. Anchu K. Baby
10. Mrs. Annamma John
11. Mrs. Anumol K. Chacko

## LIBRARY ASSISTANT

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## GARDENER

1. Mr. Abilash Soman K. S. 9061060540  
abhilasunni34@gmail.com

## SECURITY PERSONNEL

1. Mr. Kunjumon

## GENERAL RULES OF DISCIPLINE

1. By accepting membership of the College the students accept an obligation to obey its rules and to respect and maintain its discipline.
2. All staff members and students shall stand when the prayer song is played.
3. Every student shall attend the classes regularly and punctually.
4. Every student shall come clothed in a dignified dress. Women students can wear churidar, Sari, Skirt and blouse or **Mundum Neriyaathum While men can wear Shirt and Pants or Shirt and Mundu.**
5. Students are expected to wear their student Identity Card inside the College campus.
6. When the principal, teachers or a visitor enters a class room students shall stand up and will remain standing till they are asked to sit down.
7. Every student shall endeavour to conduct himself/herself in the classroom in such a manner as to afford the utmost possible assistance and cause the least possible disturbance to the work of the classes and to his/her fellow students.
8. Students are required to observe order at all times in the College and make as little noise as possible in moving from one room to another. Students who are not attending classes should not be seen loitering about the verandhas or corridors of the College or the immediate premises of the College. They may remain in the library; but absolute silence should be observed there.
9. All students of the College are expected to co-operate with the authorities of the College in keeping the seminar hall, verandhas, premises, or buildings and play-grounds neat and tidy.
10. Every student shall handle College property with care and take care to maintain cleanliness and tidiness of the furniture, buildings and premises. Causing damage to the property is punishable.
11. Without the previous sanction of the Principal students are not permitted (a) to convene or organise or attend meeting of any sort in any circumstance anywhere in the College buildings or premises. (b) to set up entertainments or to organise social functions in the College buildings or premises (c) to make use of mega phones, loud speakers etc. in College buildings or premises (d) to invite for any function in the College, persons who are not the members of the Staff of the College (e) to collect subscriptions of any kind from members of the College (f) to put up any notice on any Notice Board in the College or elsewhere within the College building or premises (g) to place any paper, periodical or book in the reading room of the College or to circulate them in the College (h) to join work for any organisations outside the College.
13. Political activism is strictly banned in the campus. If students of the College attend political or other meetings and conduct themselves in any manner which is forbidden or unbecoming to engage in political agitation in such a way so as to interfere (in the opinion of the Principal) with the corporate life or educational work of the College, disciplinary action will be taken against them.
14. No student shall smoke within the College buildings or premises. Use of drugs and psychotropic substance is strictly prohibited and a violation of the same would invite severe punishment.

15. The authority of the Principal in matters of the discipline of students extends outside the College premises and is final.
16. Any notice signed or countersigned by the Principal and published on the College Notice Board, shall be considered as having been brought to the notice of the members of the College.
17. Ragging or anything of that kind will be a criminal offence as per High Court Order.
18. Any question not covered by the foregoing rules shall be decided by the Principal.
19. When you have doubts on any matter of the College discipline consult the Principal before making your final decision.
20. Use of Mobile Phones is strictly prohibited in the College Campus.
21. Students are advised to discuss their grievances if any with their mentors, HoD's, or members of the grievance redressal cell.

### **Excerpts from the UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions 2009**

No: F.1-16/2007 (CPP-II) dated 13 April 2009:Ragging in all its forms is prohibited in the College Campus, including the departments, all its premises (academic, residential, sports, canteen, restrooms etc.), within the campus or outside it and all means of transportation whether public or private. The provisions of the Act of the Central Government and the State Governments if enacted will consider ragging as a cognizable offence under the law on a par with rape and other atrocities against women and ill-treatment of persons belonging to SC/ST.

### **RAGGING**

Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness or any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary cause and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

### **PUNISHABLE INGREDIENTS OF RAGGING**

- Abetment to ragging
- Criminal conspiracy to rag
- Unlawful assembly and rioting while ragging
- Public nuisance created during ragging
- Violation of decency and morals through ragging
- Injury to body, causing hurt or grievous hurt
- Wrongful restraint
- Wrongful confinement
- Use of criminal force

- Assault as well as sexual offences or unnatural offences
- Extortion
- Criminal trespass
- Offences against property
- Criminal intimidation
- Attempts to commit any or all of the above mentioned offences against the victim(s)
- Physical or psychological humiliation
- All other offences following from the definition of “Ragging”.

### **STUDENT’S GRIEVANCES REDRESSAL CELL**

The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the Department members in person, or in consultation with the officer in-charge Student’s Grievance Cell. In case the person is unwilling to appear in self, grievances may be dropped in writing in the letterbox / suggestion box of the Grievance Cell at the Administrative Block. Grievances may also be sent through e-mail to the officer-in-charge of Student’s Grievance Cell at the Administrative Block.

### **OBJECTIVE**

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. A Grievance Cell is constituted for the redressal of the problems reported by the Students of the College with the following objectives.

- Upholding the dignity of the College by ensuring strife-free atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc.
- Encouraging the Students to express their grievances/problems freely and frankly, without any fear of being victimized.
- Suggestion/ complaint Box is installed in front of the Administrative Block in which the Students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics/Administration in the College.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising All the Students to refrain from inciting Students against other Students, teachers and College administration.
- Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal.

## SCOPE

The cell will deal with Grievances received in writing from the students about any of the following matters:-

- Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
- Financial Matters: Related to dues and payments for various items from library, hostels etc.
- Other Matters: Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport, victimization by teachers etc.

## FUNCTIONS

- The cases will be attended promptly on receipt of written grievances from the students.
- The cell formally will review all cases and will act accordingly as per the Management Policy.
- The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

## PROCEDURE FOR LODGING COMPLAINT

- The students may feel free to put up a grievance in writing /or in the format available in the admin dept. and drop it in boxes.
- The Grievance Cell will assure that the grievance has been properly solved in a stipulated-time limit provided by the cell.
- Student can post their complaints/suggestions online through the webpage <http://bishopmoorecollege.org/students-grievances-redressalcell>.
- If any instance of caste discrimination has been encountered by a student in the campus, they can lodge a complaint online in the Caste Discrimination Grievances Portal on the college website provided by the following URL: <http://bishopmoorecollege.org/grievances-against-caste-discrimination/>

## INTERNAL COMPLAINTS COMMITTEE

- i) Internal Complaint Committee (ICC), is constituted in the institution as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women 'Sexual Harassment' includes any one or more of the following unwelcome acts or behaviour (whether directly or by implication) namely) physical contact or advances or
- ii) A demand or request for sexual favours or
- iii) Making sexually coloured remarks or
- iv) Showing pornography
- v) Any other physical, verbal or non-verbal conduct of sexual nature.



Any aggrieved woman may make a complaint of sexual harassment at workplace to the ICC, within a period of three months from the date of incident and Identity and address of the aggrieved woman, respondent and witnesses, any information related to conciliation and inquiry proceedings, contents of the Complaints can be made by the aggrieved woman by sending mail in the e-mail ID provided or dropping a written complaint in the drop box provided in ICC (Internal Complaints Committee), Dakshin Kamrup College

(The ICC deals with complaints against sexual harassment at workplace) Chairperson (Presiding Officer): Dr. Reeja Jose (Ph: No. 90746 75326)

### **ATTENDANCE AND LEAVE OF ABSENCE**

1. Attendance shall be taken at the beginning of each period and also whenever the Principal or the teacher-in-charge of a class considers it necessary.
2. A student who absents himself/herself without permission from any class after having obtained his attendance, shall forfeit his attendance.
3. A student who requires leave for valid reasons should apply for it to the teacher-in-charge of the class.
4. A student who absents himself/herself without leave shall continue to be marked absent until he reports himself to the Principal/ Warden and gets permission to attend classes again.
5. The responsibility of making sure that a student has earned the attendance necessary for the Semester rests entirely upon the student. Attendance is not a matter of right. He/She has to earn it by attending the classes.

### **RULES OF THE COLLEGE LIBRARY**

1. (i) All members of the staff and all students of the College whose names are on the rolls of the College are members of the Library.  
(ii) Student members will be supplied with Library membership card. This card together with the identity card should be produced for taking library books home. This card will be valid for one academic year and should be returned at the end of the year.  
(iii) All books, umbrellas etc. should be deposited at the property counter.
2. Unless otherwise notified, the Library shall be open from 9.30 a.m. to 4.30 p.m. when there are regular classes in the College.
3. Silence shall be strictly observed in all parts of the Library, Reading Room and its precincts.
4. Books may be borrowed from the Library according to the rules given below:
  - (i) Student members may have in their possession one book at a time.
  - (ii) Members should on receiving a book from the Library carefully examine and immediately report to any of the library staff members any damage found therein. If they fail to do so, they will be held responsible for any damage that may be detected afterwards.
  - (iii) All marking, annotating, underlining scribbling etc. in any book, periodicals, manuscript or map, belonging to the library are absolutely forbidden.

(iv) If a book is damaged by marking, underlining, annotating, scribbling etc. or if a book is lost by a member, he/she shall pay the cost of the book including postage etc. and a fine to be levied at the discretion of the Librarian, within the time fixed by her.

(v) Application for a book borrowed from the library may be renewed for a further period after the book is returned to the library on the due date. The book may thus be lent to the applicant provided no other member has applied for it.

(vi) Members are not allowed to lend books taken out from the library.

(vii) If a book is not returned on the due date or when recalled, a fine of Re. 1/- per day will be levied until the book is returned.

(viii) If the due date falls on a College holiday or on a day on which the library is not open, the book may be returned without fine on the next day or the next issuing date for that class.

(ix) In reckoning fines for delay in returning books intervening holidays shall not be exempted.

(x) Absence on illness of a student shall not be regarded as an excuse for not returning books on due dates.

(xi) A student member against whom any fine or other charge is outstanding shall not be allowed to borrow books.

(xii) The Librarian may make special rules for the issue of books in great demand. He may shorten the period of loan.

(xiii) The Principal or the Librarian may recall any book from any member at any time.

5. Newspapers and Periodicals shall not be removed from the reading section.
6. Reference books shall not be lent out to any member.
7. The Principal or the Librarian can suspend or cancel the library privilege allowed to a member on serious offences.
8. Any matter not covered by the rules given above shall be decided by the Principal or by the Librarian.
9. The Principal and the Librarian reserve the right to amend or add to these rules at any time.
10. The change of rules and other details regarding the library will be published on the Library notice board from time to time.

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## RESEARCH

### RESEARCH GUIDES OF THE COLLEGE

1. Dr. Jacob Chandy (Zoology)
2. Lt. Dr. D. Sajan (Physics)
3. Dr. Nair Anup Chandrasekharan (English)
4. Dr. Prakash Williams (Biotechnology)
5. Dr. Lynnette Joseph (Physics)
6. Dr. Arun Aravind (Physics)

- |   |   |
|---|---|
| 7. Dr. Brijithlal (Botany)                      | 12. Dr. Anne Angeline Abraham (English) |
| 8. Dr. A. Sivaprasad (Botony)                   | 13. Dr. Sudha Mary Thomas (Malayalam)   |
| 9. Dr. Tressia Alias Princy Paulose (Chemistry) | 14. Dr. Dinesh Raj R. (Botany)          |
| 10. Dr. Lija K. Joy (Physics)                   | 15. Dr. Deepthi G. R. (Zoology)         |
| 11. Dr. Ranjith Mathew Abraham (Economics)      |   |

## COURSES OF STUDY

### POST GRADUATE COURSES

#### M. A. Degree Course

1. English Language and Literature
2. MA Behavioural Economics and Data Science

#### M.Sc. Degree Course

1. Physics {Specialisation: Material Science}
2. Chemistry {Specialisation: Analytical Chemistry}
3. Botany {Specialisation: Biotechnology}

### UNDER GRADUATE COURSES

As per the guidelines from the University of Kerala, the College has introduced First Degree Programme (FDP) under the Choice Based Credit and Semester System (CBCSS) from the academic year 2010-2011 onwards. The normal duration of the First Degree Programme shall be three years consisting of six semesters. The duration of each semester will be five months consisting of ninety working days, a minimum of 450 hours of instruction in a semester. Odd semesters (I, III & V) commence in June and even semesters (II, IV & VI) commence in December every year. Students enrolling for First Degree Programme are required to study Language Courses, Foundation Courses, and Complementary Courses with the Core (Major) Course that they opt for. The students also have to participate in one of the Extension Activities offered by the College during the third and fourth semester. Besides this the students have to take an Open Course in the fifth semester and prepare a Dissertation in the sixth semester for the completion of the Course.

*The College offers ten Regular and one Career-related Undergraduate Course*

**B.A/B.Sc Degree Programmes (Three Years)** (Choice Based Credit and Semester System – CBCSS)

Students enrolling for B.A/B.Sc CBCSS Programme have to take a Language Course in English and a Language Course in Malayalam or Hindi during the first four semesters. The students also have to take a Foundation Course in semester one and three. Core Courses and their respective Complementary Courses are as follows:

| Core Course                       | Complementary Courses         |
|-----------------------------------|-------------------------------|
| <b>B.A.</b>                       |                               |
| English Language and Literature   | History of English Literature |
|                                   | Political Science             |
| Malayalam Language and Literature | Sanskrit, Kerala Culture      |
| Economics                         | Political Science             |
|                                   | History of Modern India       |
| <b>B.Sc</b>                       |                               |
| Mathematics                       | Physics, Statistics           |
| Physics                           | Mathematics, Chemistry        |
| Chemistry                         | Physics, Mathematics          |
| Botany                            | Chemistry, Zoology            |
| Zoology                           | Chemistry, Botany             |

### CAREER – RELATED UNDERGRADUATE PROGRAMME IN BOTANY AND BIO-TECHNOLOGY (CBCSS).

Students enrolling for Career-related CBCSS Programme have to take a Language Course in the first four semesters and a Language Course in Malayalam or Hindi during the first two semesters. Core Courses and their respective Complementary Courses are as follows:

| Core   | Vocational Core | Complementary Course |
|--------|-----------------|----------------------|
| Botany | Biotechnology   | Biochemistry         |

### B.Com Degree Programmes–(CBCSS)

Students enrolling for B.Com CBCSS Programme have to take a Language Course in the first four semesters and a Language Course in Malayalam or Hindi during the first two semesters. Core Courses and their respective Complementary Courses are as follows:

| Core Course            | Complementary Courses  |
|------------------------|------------------------|
| <b>B.Com (Finance)</b> | Commerce               |
|                        | Economics              |
|                        | Law                    |
|                        | Statistics             |
|                        | Information Technology |
|                        | Taxation               |

| Core Course                          | Complementary Courses                     |
|--------------------------------------|---|
| <b>B.Com (Computer Applications)</b> | Commerce                                  |
|                                      | Computer Applications for Publications    |
|                                      | Web Designing and Production for Business |
|                                      | Software for Data Management              |
|                                      | Computerised Accounting                   |

## CERTIFICATE COURSES

- 45 Hours Certificate Course on Advanced Excel and Data Analysis Using Excel
- Certificate Course in Communication Skills in English
- Certificate Course on Soft Skills for Successful Career
- Certificate Course in Food and Water Quality Analysis
- Certificate Course in Entrepreneurship in LED Lighting Business
- 30 Hours Certificate Course on Communication and Career Competency
- 30 Hours Certificate Course on SOFT SKILLS FOR EMPLOYABILITY
- Certificate Course and Start Ups in Biofertilizer Production Technology

### The Open Courses (Fifth Semester) offered by the College are given below:

| Department             | Open Course                           |
|------------------------|---------------------------------------|
| Mathematics            | Business Mathematics                  |
| Physics                | Energy Physics                        |
| Chemistry              | Essentials of Chemistry               |
| Botany & Biotechnology | Horticulture                          |
|                        | Food and Dairy Biotechnology          |
| Zoology                | Public Health and hygiene             |
| English                | Communicative Applications in English |
| Economics              | Human Resource Management             |
| Malayalam              | Keraleeya Kalakal                     |
| Commerce               | Fundamentals of Financial Accounting  |
| Physical Education     | Health and Fitness Education          |

|   | <b>B.A/B.Sc</b>    | <b>B. Com</b>      |
|---|--------------------|--------------------|
| <b>Minimum Credits required for the completion of the Programme</b> | <b>120 Credits</b> | <b>120 Credits</b> |
| Language Courses  | 33 Credits         | 22 Credits         |
| Foundation Courses  | 5 Credits          | 5 Credits          |
| Core including Dissertation   | 50-56 Credits      | 61 Credits         |
| Complementary Course  | 22-28 Credits      | 12 Credits         |
| Open/Elective Course  | 4 Credits          | 20 Credits         |
| Extension Activity  | 1 credit           | 1 Credit           |

### EVALUATION

The evaluation of each Course consists of **two** parts:

1. Continuous evaluation (CE)
2. End Semester Evaluation (ESE)

The CE and ESE ratio is 1:4 for both Courses with or without practical. There shall be a minimum of 20 marks for CE. ESE of all Courses in all Semesters will be conducted by the University, while CE will be conducted by the associated Departments. A maximum of 20 marks for CE is calculated in accordance with **three** factors in each semester:

1. Attendance (Max. Marks 5),
2. Assignment or Seminar (Max. Marks 5)
3. Test (Max. Marks 10)

**The allotment of Marks for attendance for each paper is as given below:**

| <b>% of Attendance</b>   | <b>Marks obtained</b> |
|--------------------------|-----------------------|
| Attendance less than 51% | 0                     |
| 51% - 60%                | 1                     |
| 61%-70%                  | 2                     |
| 71%-80%                  | 3                     |
| 81%-90%                  | 4                     |
| 91%-100%                 | 5                     |

## CRITERIA FOR GRADING

On the successful completion of the Course Grades are given to the students on a 7-point scale based on the total percentage of mark scored (CE+ESE).

| Percentage of Marks | CGPA     | Letter Grade   |
|---------------------|----------|----------------|
| 90 and above        | > or =9  | A+ Outstanding |
| 80 to < 90          | 8 to < 9 | A Excellent    |
| 70 to <80           | 7 to < 8 | B Very Good    |
| 60 to < 70          | 6 to < 7 | C Good         |
| 50 to < 60          | 5 to < 6 | D Satisfactory |
| 40 to < 50          | 4 to < 5 | E Adequate     |
| Below 40            | <        | F Failure      |

## EXTENSION ACTIVITIES

**Coordinator: Dr. Deepthi G.R.**

**Deputy Coordinator: Dr. Prakash G. Williams**

It is mandatory for a student to participate in any one of the Extension Activities for not less than 40 hours during the 3<sup>rd</sup> and 4<sup>th</sup> Semester. The list of Extension Activities conducted by the College is given below:

|     | Name of the Activity       | Co - ordinator                   |
|-----|----------------------------|----------------------------------|
| 1.  | Environmental Activities   | Dr. Brijithlal N.D.              |
| 2.  | Performing Arts - Folklore | Dr. Tressia Alias Princy Paulose |
| 3.  | Sports Club                | Mr. Jils Varghese                |
| 4.  | Science Club               | Dr. Lija K. Joy                  |
| 5.  | Nature / Eco. Club         | Dr. Jisha S.                     |
| 6.  | Literary Club              | Dr. Sudha Mary Thomas            |
| 7.  | Women Study Unit           | Mrs. Rekha K                     |
|     |                            |                                  |
| 8.  | Debate Club                | Dr. Nair Anup Chandrasekharan    |
| 9.  | Theatre Club               | Mr. Premjith M. R.               |
| 10. | Library Club/ Council      | Dr. S. Syam Kumar                |

|     | Name of the Activity  | Co - ordinator                       |
|-----|-----------------------|--------------------------------------|
| 11. | Health Club/Education | Mrs. Bessy Mary Philip               |
| 12. | Media Club            | Dr. Divya S.                         |
| 13. | NSS                   | Dr. Deepa Thomas<br>Dr. Saji Samuel  |
| 14. | NCC                   | Maj. Cigi P. George , Dr. Reji G. D. |
| 15. | Human Rights          | Dr. Vidu Vijayan                     |

## FEE REGULATIONS

### Tuition Fees

|                                    |                               |
|------------------------------------|-------------------------------|
| For Degree Programme               | Rs.1000/- (Three Instalments) |
| For B.Sc Botany and Bio-Technology | Rs.3000/- (Three Instalments) |
| For Post Graduate Programme        | Rs.1800/-                     |

The first instalment of fees including the special fees prescribed shall be collected from the students of senior class within a period of seven consecutive working days beginning from the date of re-opening of the college. In case of Junior classes, the instalments of Tuition Fees due till the date of admission with special fees and caution deposit shall be collected on the date of admission. Subsequent instalments shall be collected on or before the seventh consecutive working day of the month concerned. The collection dates will be published on the students' notice board every month.

### Special Fees

|                                  |                                     |
|----------------------------------|-------------------------------------|
| Admission Fee                    | 75/- (For Degree)                   |
|                                  | 150/- (For P.G)                     |
| Library Fee                      | 100/- (For Degree)                  |
|                                  | 100/- (For P.G)                     |
| Medical Inspection Fee           | 10/-                                |
| Calendar Fee                     | 30/-                                |
| Laboratory Fee for Degree        | 250/- (for main subject)            |
|                                  | 150/- (for each subsidiary subject) |
| Laboratory Fee for P.G           | 1200/-                              |
| Laboratory Fee for Biotechnology | 650/-                               |



|   |                             |
|---|-----------------------------|
| Registration Fee                                      | 50/-                        |
| Magazine Fee  | 50/-                        |
| Visual Education Fee                                  | 25/-                        |
| Association Fee                                       | 50/-                        |
| Stationery Fee  | 50/-                        |
| Athletic Fee  | 100/-                       |
| Sports Affiliation Fee                                | 50/-                        |
| University Union Fee                                  | 50/-                        |
| Students Aid Fund                                     | 5/-                         |
| University Students Aid Fund                          | 20/-                        |
| SAIPS Insurance Policy                                | 25/-                        |
| Women's Study Unit                                    | 10/-                        |
| Affiliation Fee                                       | 300/- (Degree), 400/- (P.G) |
| Caution Deposit                                       | 360/- (Degree), 600/- (P.G) |
| <b>University Fees</b>                                |                             |
| Rates of Fees for Services Rendered by the University |                             |
| <b>Provisional Certificate</b>                        |                             |
| (a) Degree Course                                     | 50/-                        |
| (b) P.G Course  | 100/-                       |
| <b>Degree Certificate</b>                             |                             |
| (a) Bachelor's Degree                                 | 90/-+Late Fee               |
| (b) Master's Degree                                   | 125/-+Late Fee              |
| <b>Late Fee</b>                                       |                             |
| 1 Year after results                                  | 50/-                        |
| 5 Year after results                                  | 200/-                       |
| <b>Additional Mark lists</b>                          |                             |
| (a) Degree/PG   | 50/-+ Search Fee            |
| (b) Detailed Mark list                                | 50/-+ Search Fee            |

| <b>Search Fee</b>   |                 |
|---|-----------------|
| One year after result- per part/ Semester/ year             | 50/-            |
| Five year after result-per part/ Semester/year              | 100/-           |
| Late Applications for Exams-Late Fee                        |                 |
| (a) Upto 5 days after the last date without fine            | 50/-            |
| (b) Superfine (if notified or under specified orders)       | 250/-           |
| (c) Penal charges 10 days before commencement of exam       | 450/-           |
| Improvement/ Betterment Registration                        | 50/-            |
| Revaluation of Answer book per paper                        | 125/-           |
| Scrutiny of Answer book per paper                           | 30/-            |
| Duplicate Hall Ticket                                       | 50/-            |
| Rank Certificate  | 25/-            |
| Fine of Short Remittance of Examination fee                 | 50/-            |
| Matriculation   | 50/-            |
| Late fee 3 months after normal admission                    | 25/-            |
| <b>Recognition of Certificates</b>                          |                 |
| (a) Of other Universities/ Boards                           | 300/-+ late fee |
| (b) Do-within India to be considered by Academic Branch     | 500/-           |
| (c) Do- outside India                                       | 1000/-          |
| Late 1 Year after normal admission                          | 150/-           |
| <b>Migration Certificate 50/-+search fee</b>                |                 |
| Search Fee  |                 |
| (a) 1 year after exam                                       | 50/-            |
| (b) 5 years after exam                                      | 100/-           |
| (c) 10 years after the exam                                 | 200/-           |
| <b>Duplicate Migration Certificate</b>                      | <b>100/-</b>    |
| <b>Exemption for Attendance Shortage</b>                    |                 |
| (a) Upto 10 days  | 100/-           |
| (b) Upto 20 days  | 200/-           |
| <b>Exemption from Production of Attendance</b>              |                 |
|   | <b>100/-</b>    |
| Certificate for Second Language not attended in the College |                 |

| Confidential Marklist  |       |
|--|-------|
| (a) Higher studies First copy                                | 100/- |
| (b) Each additional copy                                     | 50/-  |
| (c) Employment Each copy                                     | 200/- |
| Cancellation of Examination                                  |       |
| (a) Written examination only each paper                      | 50/-  |
| (b) Course cancellation for joining another University       | 500/- |
| Eligibility Certificate                                      |       |
| (a) Upto Graduate/ PG course within India                    | 200/- |
| (b) PG course outside Kerala but within India                | 250/- |
| (c) Degrees/ Certificates of Foreign University/ Institution | 500/- |
| Inter - Collegiate Transfer                                  | 400/- |
| Change of name in University Records                         | 300/- |
| Re - Admission of Students                                   |       |
| (a) BA/ B.Sc./ B.Com Courses                                 | 200/- |
| (b) Other Courses  | 300/- |

On the expiry of the course, the caution deposit amount, after deducting fines (on account of loss of library books, damages to laboratory equipment and furniture, other amounts to the college etc.), will be reimbursed to the students on production of the receipt issued at the time depositing the amount. The receipt should be preserved until the amount is refunded. **Failure to produce the original receipt will result in the forfeiture of the claim for refund.** Claim for refund should be made in the prescribed form which can be had from the college office. Any amount that has not been collected within the time limit notified by the college will be refunded to the government.

### FEE CONCESSIONS

1. Poor students of other Backward Communities who are bonafide subjects of Kerala State are eligible for full fee concession. They will have to produce necessary nativity and income certificate from a Revenue Officer not below the rank of a Tahasildar. Income certificates issued by Village Officers and countersigned by Member of Parliament or Member of Kerala Legislative Assembly will be accepted for the above purpose.
2. Students belonging to Scheduled Castes/ Scheduled Tribes, OBC including Kudumbis and converts from them are eligible for full fee concession, lump-sum grant for purchase of books, actual boarding and lodging charges in College Hostel or other Government Hostels or monthly Stipends at the rate fixed by the Government from time to time. (This concession shall be granted by the Scheduled Caste Development Department only on proper application with necessary certificates to be submitted at the prescribed time.)

3. Students belonging to forward communities who are socially and educationally backward are eligible to apply for full fee concession under the scheme of Kumara Pillai Commission report, provided their parental income is below Rupees One lakh for under Graduate and Rupees one lakh for Post Graduate Classes. They have to produce the nativity and income certificates from Revenue Authorities in the prescribed application form.
4. Minimum attendance and progress in studies are essential to receive the stipend/ fee concession every year.

### COLLECTION OF FEES

1. Tuition fees will be collected in three instalments at the beginning of each term respectively. The first instalment which will include the special fees for the whole year will be collected from students of senior classes within a period of seven consecutive working days beginning from the date of re-opening of the College. In the case of junior classes tuition fees due till the date of admission together with the special fee for the whole year and caution deposit will be collected on the date of admission.
2. Subsequent instalments will be collected on or before the 7th consecutive working day of the month concerned. The date for the collection of various classes will be notified on the notice boards for students.
3. If the student fails to pay the fees on the due date he/she shall be liable to pay a fine of Rs.5/- from the first day after the due date to the 7th day. From the 8th day to the 10th day a fine of Rs.10/- will be levied. From the 11th day onwards till the end of the term the fine will be Rs.15/-. Thereafter the student will have to seek re-admission paying a fees of Rs.50/- and a fine of Rs.30/
4. Every student is liable to pay the prescribed fee for whole term during any part of which his/her name is on the rolls of college. The terms are defined as follows:
  - 1st Term - June to September
  - 2nd Term - October to March
5. In the case of students admitted late after the commencement of the academic year, the fees for the preceding months if any will be collected at the time of admission.
6. Each instalment shall be paid on the dates notified on the College Notice Boards. All cash transactions will be closed at 2.30 p.m every day.
7. A receipt signed by the Accountant will be issued for every payment made which the student should preserve and produce whenever required.
8. Mistakes, if any, in the receipts issued for payments made, should be pointed out then and there and corrections made on the spot. Complaints made later will not be entertained.
9. Students belonging to Scheduled Castes/Scheduled Tribes and converts from them are eligible for fee concession and stipend irrespective of their parental income. Other Backward Community students are eligible for fee concessions only subject to the limitations of their parental income.

## CAUTION DEPOSIT

Caution deposit at the rates prescribed is to be paid on admission. Refund of caution deposit may be applied for on completion of the course or on leaving the College with transfer certificate. The caution deposit will be refunded after adjusting dues if any. **Caution deposit remaining unclaimed after two months from the due date for completion of the course will be forfeited.** Excess caution deposit, if any, on change of course of study would be refunded on sanction of such changes.

The students should keep in safe custody the receipt issued for remittance of the caution deposit during the tenure of the course. The caution deposit amount will be refunded only if the concerned receipt issued from the college is produced along with application for refund of the caution deposit. Failure to produce the original receipt will result in forfeiture of the claim for refund.

Students who apply for their respective T.C and Course Certificate should do so in the prescribed form. They should clear all their dues to the College before they apply. The T.C and Course Certificates will not be ordinarily issued on less 24 hours' notice. They will not be handed over to unauthorised persons.

## SCHOLARSHIPS

- 1. Indira Gandhi P. G. Scholarship for Single Girl Child**  
Awarded to female P. G. students who are the only girl child of the family.
- 2. University Merit Scholarship**  
Awarded to U.G. and P. G. students securing the highest marks in the preceeding qualifying examinations.
- 3. Scholarship to Muslim Girl Students**  
Awarded to U. G. girl student of the Muslim community securing 50% of marks for +2 or equivalent examination.
- 4. Higher Education Council Scholarship (For Ist Year Students)**
- 5. Central Sector Scholarship**
- 6. Suvarna Jubilee Merit Scholarship**
- 7. Kerala State Merit Scholarship**
- 8. District Merit Scholarship**
- 9. Hindi Merit Scholarship**

(All the above scholarships are awarded by the Director of Collegiate Education and applications will be invited separately and the detailed rules for the award will be published annually)

## COMMITTEES

***The Principal, Vice Principal and IQAC Convener are members of all Committees.***

### College Level Monitoring Committee

**Ms. Simili Abraham (Convener)**

All Heads of Department

Dr. Ashish Varughese

Staff Representatives

| Spiritual Empowerment Committee                 |   |
|---|---|
| <b>Dr. Ashish Varughese</b><br>(Convener)       | Dr. Ranjith Mathew Abraham<br>(Secretary)             |
| Dr. Varughese Anie Kurien                       | Mrs. Merin George                                     |
| Mrs. Bessy Mary Philip                          | Mrs. Anjili Susan Ninan                               |
| Mr. John K. John                                | Mrs. Ann Mary Jose                                    |
| Dr. Priya Mary Abraham                          | Dr. Tintu Kuruville                                   |
| IQAC  |   |
| <b>Dr. Ranjith Mathew Abraham</b><br>(Convener) | Adv. Stephen J. Daniel<br>(Management Rep.)           |
| Dr. Anne Angeline Abraham                       | Lt. Dr. D. Sajan                                      |
| Dr. Lynnette Joseph                             | Dr. Nair Anup Chandrasekharan                         |
| Mrs. Merin George                               | Dr. Divya S.  |
| Dr. Ashish Varughese                            | Dr. Sabu George (Representative Local Society)        |
| Mr. Santhosh Mathew<br>(Industrialist)          | Mr. Jackson Joseph<br>(Stakeholders's Representative) |
| Mrs. Mercy Paul<br>(Administrative Staff)       | Ms. Merin Elsa Varghese<br>(Student Representative)   |
| UGC Affairs                                     |   |
| <b>Dr. Jerin Susan John</b><br>(Convener)       | Dr. Sajeev V. P.<br>(Joint Convener)                  |
| Lt. Dr. D. Sajan<br>Mrs. Siji K. Mary           | Mr. Amith David<br>Mr. Sajini Dena Mathew             |
| Dr. Ashish Varughese                            | Dr. Jisha S.  |
| Mr. Santhosh P. John                            | Mr. Sibi John   |
| <b>Discipline</b>                               |   |
| <b>Dr. Varughese Anie Kurien (Convener)</b>     | Dr. Varughese Anie Kurian                             |
| Dr. Saji Samuel                                 | Maj. Cigi P. George                                   |
| Dr. Deepthi G. R.                               | Dr. Lynnette Joseph                                   |
| Dr. Sivaprasad A.                               | Mrs. Rekha K.   |
| Mr. Yogesh Prasad                               | Dr. Arun Aravid                                       |
| Publication and Documentation                   |   |
| Dr. Nair Anup Chandrasekharan<br>(Convener)     | Dr. Lynnette Joseph                                   |
| Dr. Jerin Susan John                            | Dr. Prakash G. Williams                               |
| Dr. Divya S                                     | Dr. Reeja Jose  |
| Mr. Mathew Mathew                               | Mr. Aneesh T. C.                                      |

| Interdisciplinary Research                  |                                  |
|---|----------------------------------|
| <b>Lt. Dr. D. Sajan (Convener)</b>          | Dr. Nair Anup Chandrasekharan    |
| Dr. Sajeev V. P.                            | Dr. Deepthi G. R.                |
| Dr. Anne Angeline Abraham                   | Dr. Prakash G. Williams          |
| Dr. Arun Aravind                            | Dr. Tressia Alias Princy Paulose |
| Career Guidance and Placement Cell          |                                  |
| <b>Mr. Rahul Jacob Kuruville (Convener)</b> | Mrs. Simili Abraham              |
| Dr. Saji Samuel                             | Mr. Dipu Joseph                  |
| Mr. Sivaprasad A.                           | Dr. Arun Aravind                 |
| Miss. Somi Cherian                          | Mrs. Anusha Das                  |
|   | Mrs. Ann Mary Jose               |
| Women Empowerment                           |                                  |
| <b>Mrs. Suma Alexander (Convener)</b>       | Mrs. Sajini Deena Mathew         |
| Dr. Jisha S.                                | Dr. Santhi W. S.                 |
| Mrs. Julie Thomas                           | Mrs. Rekha Rose Koshy            |
| Dr. Lija K. Joy                             | Mrs. Neethu Mary Philip          |
| Mrs. Sreeji M.N.                            | Mrs. Cibi George                 |
|   | Mrs. Jibi Solomon                |
| Anti Ragging Cell                           |                                  |
| Dr. Varughese Anie Kurien (Convener)        | Mr. Javeesh Alex                 |
| Maj. Cigi P. George                         | Dr. Anne Angeline Abraham        |
| Mr. Robert Raju                             | PTA Vice President               |
| PTA Secretary                               | SI of Police, Mavelikara         |
| CI of Police, Mavelikara                    |                                  |
| Counselling Cell                            |                                  |
| <b>Mrs. Siji K. Mary (Convener)</b>         | Mr. Emil Ninan Abraham           |
| Dr. Prakash G. Williams                     | Mrs. Julie Thomas                |
| Mrs. Bessy Mary Philip                      | Mrs. Simili Abraham              |
|   | Mrs. Ann Mary Jose               |
| Staff Grievances Redressal Cell             |                                  |
| Dr. Ranjith Mathew Abraham (Convener)       | Adv. Stephen J. Daniel (Bursar)  |

|   |                                   |
|---|-----------------------------------|
| Maj. Cigi P. George   | Mr. Amith David                   |
| Mrs. Mercy Paul   | Mr. Santhosh P. John              |
| <b>Students' Grievances Redressal Cell</b>                                      |                                   |
| Staff Advisor   | Dr. Deepa Thomas                  |
| Mrs. Siji K. Mary   | Mr. Robert Raju                   |
| College Union Chairman  | Dr. Divya S.                      |
| <b>Student Affairs</b>  |                                   |
| Dr. Varughese Anie Kurien (Convener)  | Mrs. Rekha K.                     |
| Dr. Sivaprasad A.   | Mr. Robert Raju                   |
| Mr. Javeesh Alex  | Mrs. Mercy Paul                   |
| Mr. K. M. Thomas  | College Union Chairperson         |
| <b>DBT STAR</b>   |                                   |
| Dr. Dinesh Raj R. (Convener)  | Dr. Arun Aravind (Joint Convener) |
| Dr. Lynnette Joseph   | Dr. Sivaprasad A                  |
| Mrs. Rekha Rose Koshy   | Dr. Reeja Jose                    |
| <b>ASAP (Additional Skill Acquisition Programme)</b>                            |                                   |
| <b>Dr. Nair Anup Chandrasekharan</b> (Convener) Adv. Stephen J. Daniel (Bursar) |                                   |
| Mrs. Anusha Das   | Mrs. Neethu Mary Philip           |
| <b>Scholarship</b>  |                                   |
| <b>Dr. Reeja Jose</b> (Convener)  | Ms. Somi Cherian                  |
| Dr. Nair Anup Chandrasekharan   | Mrs. Merin George                 |
| Mr. Emil Ninan Abraham  | Dr. Lynnette Joseph               |
| Ms. Asha Rachel George  | Mr. Mathew Mathew                 |
| Mr. Saji Manuel   | Mr. Shyju A. Kurian               |
| <b>STARS</b>  |                                   |
| Mr. Yogesh Prasad (Convener)  | Dr. Deepthi G. R.                 |
| Dr. Lynnette Joseph   | Dr. Nair Anup Chandrasekharan     |
| Mrs. Merin George   | Dr. Santhi W. S.                  |
| Mrs. Anjali Susan Ninan   | Dr. Lija K. Joy                   |
| Dr. Reji G. D.  | Dr. Tressia Alias Princy Paulose  |



|  |   |
|--|---|
| Dr. Saji Samuel  | Mr. Siju Varghese   |
| Mrs. Amrutha Susan Varghese  |   |
| <b>Sports</b>  |   |
| <b>Capt. Cigi P. George</b> (Convener)                                 | Mrs. Julie Thomas (Joint Convener)                            |
| Dr. V. Dinesh  | Ms. Vidu Vijayan  |
| Mr. Robert Raju  | Mr. Jils Varghese   |
| Mr. Yogesh Prasad  | Dr. Sudha Mary Thomas   |
| Dr. Reji G. D.   | Mrs. Mercy Paul   |
| Mr. Santhosh P. John   | Mr. George Joseph   |
| Mr. John K. John   | Mr. Mathew Mathew   |
| Mr. Sibi John  | Mr. Abhilash Soman K. S.                                      |
|  | Mrs. Lilly George T. G.                                       |
| <b>Library</b>   |   |
| <b>Dr. Anne Angeline Abraham</b> (Convener)                            | Mrs. Grace Mamman   |
| Mr. Javeesh Alex   | Dr. Dinesh Raj R.   |
| Ms. Vidu Vijayan   | Mr. Premjith M. R.  |
| Mrs. Sajini Deena Mathew   | Ms. Asha Rachel George  |
|  | Mrs. Sreeji M.N   |
| <b>College Union</b>   |   |
| Staff Advisor: Dr. Varughese Anie Kurien<br>Arts Club: Mr. Robert Raju | Staff Editor: Dr. Saji Samuel<br>Treasurer: Dr. Sivaprasad A. |
| <b>Student Aid Fund</b>  |   |
| <b>Dr. Dinesh Raj R.</b> (Convener)                                    | Dr. Santhi W.S. (Joint Convener)                              |
| Mrs. Siji K. Mary  | Mrs. Neethu Mary Philip                                       |
| Ms. Silpa Anu Mathew   | Dr. Tintu K. Kuruvilla  |
| Dr. Tintu Kuruvilla  | Mr. Mathew Mathew   |
| <b>Bookstall, Canteen</b>  |   |
| <b>Dr. Sajeev V. P.</b> (Convener)                                     | Maj. Cigi P. George   |
| Mrs. Sajini Deena Mathew   | Dr. Brijithlal N. D.  |
| Mr. Jils Varghese  | Mr. George John   |
| Mr. Santhosh P. John   | Mr. Thomas Daniel   |
| <b>Basket Ball</b>   |   |
| Mrs. Julie Thomas (Convener)   | Adv. Stephen J. Daniel (Bursar)                               |
| Dr. Dinesh V.  | Mr. Jils Varghese   |

|   |                                   |
|---|-----------------------------------|
| Maj. Cigi P. George                       | Mrs. Mercy Paul                   |
| Mrs. Sophia                               | Mrs. Anchu K. Babu                |
| <b>Literary Forum</b>                     |                                   |
| <b>Mr. Premjith M. R.</b> (Convener)      | Dr. Divya S.                      |
| Dr. Sudha Mary Thomas                     | Dr. Syamkumar S.                  |
|   | Dr. Saji Samuel                   |
| <b>Bhoomimitrasena Scheme</b>             |                                   |
| <b>Dr. Prakash G. Williams</b> (Convener) | Dr. Brijithlal N. D.              |
| Mrs. Abha K.                              | Mrs. Linda E. Jacob               |
| Mrs. Bessy Mary Philip                    | Ms. Asha Rachel George            |
| Mr. Thomas M. Daniel                      | Mr. Abhilash Soman K. S.          |
|   | Mrs. Anu Chacko                   |
| <b>ENCON Club</b>                         |                                   |
| <b>Dr. Sivaprasad A.</b> (Convener)       | Ms. Vidu Vijayan                  |
| <b>Continuing Education</b>               |                                   |
| <b>Mrs. Simili Abraham</b> (Convener)     | Dr. Sajeeve V. P.                 |
| Mrs. Anusha Das                           | Mrs. Linda E. Jacob               |
| Mr. Dipu Joseph                           | Mr. John K. John                  |
|   | Mr. Anoop John                    |
| <b>ICT &amp; Computer Centre</b>          |                                   |
| <b>Dr. Sajeeve V. P.</b> (Convener)       | Dr. V. Dinesh                     |
| Dr. Jisha S.                              | Mr. Santhosh P. John              |
| Mr. John K. John                          | Mr. Sinu Jacob                    |
| Mr. Felix Salu George                     | Computer Staff: Mrs. Annamma John |
| <b>Equal Opportunity Centre</b>           |                                   |
| <b>Dr. Santhi W. S.</b> (Convener)        | Mr. Premjith M. R.                |
| Dr. Brijithlal N. D.                      | Dr. Jisha S.                      |
| Dr. Regy Johnson                          | Mrs. Shinu Kurian                 |
| <b>Entrepreneurship Development Club</b>  |                                   |
| Mr. Ashish Varughese (Convener)           | Dr. Sajeeve V.P.                  |
| Dr. Suma Alexander                        | Mrs. Simili Abraham               |
| Mrs. Sajini Deena Mathew                  | Mr. Dipu Joseph                   |

|   |   |
|---|---|
| <b>Mentoring System</b>                                     |   |
| Dr. Reeja Jose (Convener)                                   | Mr. Emil Ninan Abraham (Joint Convener) |
| All Faculty Advisors  |   |
| <b>S. R. J. Hostel</b>                                      |   |
| <b>Dr. Anne Angeline Abraham</b> (Convener)                 | Adv. Stephen J. Daniel (Bursar)         |
| Mrs. Mariamma Philip  | Ms. Somi Cherian                        |
| Maj. Cigi P. George   | Mrs. Simili Abraham                     |
| Ms. Silpa Anu Mathew  | Dr. Deepa Thomas                        |
| Dr. Sudha Mary Thomas                                       | Mr. George Zacharia                     |
| Mrs. Rekha K.   | Mrs. Annie Cherian                      |
| <b>HR &amp; Event Management</b>                            |   |
| <b>Dr. Varghese Ani Kurian</b> (Convener)                   | Dr. Sivaprasad A. (Joint Convener)      |
| Mr. Lijo Daniel   | Dr. Brijithlal N. D.                    |
| Dr. Saji Samuel   | Mr. Shinumon S.                         |
| Dr. Reeja Jose  | Mr. George John                         |
| Mr. Jeen P. Koippallithara                                  | Mr. Javeesh Alex                        |
| Mr. John K. John  |   |
| <b>Internal Complaints Committee</b>                        |   |
| <b>Dr. Reeja Jose</b> (Chairperson)                         | Dr. Varghese Ani Kurien                 |
| Dr. Lynnette Joseph   | Dr. Jisha S.                            |
| Dr. Reshmy S.   | Mr. Santhosh P. John                    |
| Adv. Jyothi Gopakumar                                       | Ms. Jewel Elsa Mathew                   |
| Ms. Pooja Shaji   | Ms. Lolly Maria Jose                    |
| <b>Website Committee</b>                                    |   |
| <b>Dr Lynnette Joseph</b> (Convener)                        | Dr D. Sajan                             |
| Dr. Arun Aravind  | Mr. Javeesh Alex                        |
| Mr. Yogesh Prasad   | Dr. Sudha Mary Thomas                   |
| Dr. Lija K. Joy   | Mr. Rahul Jacob Kuruvilla               |
| <b>Infrastructure Development and Maintenance Committee</b> |   |
| <b>Mr. Javeesh Alex</b> (Convener)                          | Dr. Varughese Anie Kurien               |
| Dr. V. Dinesh   | Dr. Deepa Thomas                        |
| Mr. Yogesh Prasad   | Dr. Sivaprasad A.                       |
| Ms. Somi Cherian  | Mrs. Neethu Mary Philip                 |
| Dr. Reji G.D.   |   |

| University Admissions                       |  |
|---|--|
| <b>Ms. Merin George</b> (Co-ordinator)      | Ms. Rekha Rose Koshy (Convener)            |
| Ms. Anjli Susan Ninan                       | Ms. Somi Cherian                           |
| Mr. Rahul Jacob Kuruvilla                   | Dr. Saji Samuel                            |
| Dr. Regy Johnson                            | Dr. Tintu K. Kuruvilla                     |
| Ms. Asha Rachel George                      | Mrs. Mercy Paul                            |
| Mr. Santhosh P. John                        | Mr. George John                            |
| University Examinations                     |  |
| <b>Dr. Dinesh V.</b> (Chief Supdt)          | Dr. Brijithlal N. D. (Senior Asst. Supdt.) |
| Dr. Priya Mary Abraham                      | Ms. Sonia A.                               |
| Mr. John K. John                            |  |
| Institutions Innovation Council             |  |
| Dr. Tresia Alias Princy Poulouse (Convener) | Dr. Jacob Chandy                           |
| Dr. Ranjith Mathew Abraham                  | Dr. Deepa Thomas                           |
| Dr. Priya Mary Abraham                      | Dr. Arun Aravind                           |
| Ms. Siji K. Mary                            | Dr. Lynnette Joseph                        |
| Ms. Merin George                            | Dr. Prakash G. Williams                    |
| Dr. Yogesh Prasad                           | Ms. Rekha Rose Koshy                       |
| Dr. Ashish Varughese                        | Dr. Rahul Jacob Kuruvilla                  |
| Dr. Reeja Jose                              | Dr. Vidu Vijaya                            |
| Dr. I. G. Rathish                           |  |

RUSA: **Mrs. Anusha Das** (Convener)

ASCHE: **Mrs. Julie Thomas** (Convener)

Internal Exams: Mrs. Siji K. Mary (Convener)

## HONORARY TREASURER AND STAFF ADVISOR OF THE UNION

At the beginning of each academic year the Principal shall appoint a member of the staff as honorary Treasurer and Staff Advisor to the College Union.

The funds of the College Union shall be managed by the honorary Treasurer. Expenses for the activities of the Union shall be incurred with the prior sanction of the Union Executive except on occasions of emergency.

## MISCELLANEOUS

- i) All office bearers shall at all times bear themselves with dignity and decorum and discharge their duties with dignity, sense of responsibility and never indulge in any activity that may be prejudicial to the honour and prestige of the Union.
- ii) Any office bearer who has grossly neglected the duties of the office or indulged in dishonourable conduct may be removed from the office by the Principal.
- iii) No functions shall be arranged by any of the office bearers without the consent of the Principal.
- iv) The Secretary shall arrange and keep a record of all meetings and other activities and shall always act in consultation with the Chairman and the Principal.
- v) All notices and correspondence relating to the College Union shall bear the signature of the Secretary, Honorary Treasurer and the Principal.
- vi) It shall be the duty of every member to establish healthy traditions and conventions and enhance the prestige of the Union as a source of inspiration to the future generation.

## THE COLLEGE MAGAZINE

The annual issue of the College Magazine, 'Vidyasarith' is published during the third term. The Magazine is managed by an Editorial Board consisting of:

|              |                                 |
|--------------|---------------------------------|
| Chairman     | : Dr. Jacob Chandy, Principal   |
| Chief Editor | : Dr. Saji Samuel, Staff member |
| Treasurer    | : Mr. Robert Raju, Staff member |

Chief Student Editor, Three Editors: One for each of the sections English, Malayalam and Hindi (Staff members). The members of the Staff are nominated by the Principal. The Principal shall have the responsibility to co-opt not more than two students who have shown distinct literary talents as editorial assistants. The Principal shall be the final authority in all matters pertaining to the Magazine.

## THE COLLEGE BOOKSTALL

A bookstall is run by the College for the benefit of the students. All student requisites are available in the bookstall. Credit facilities and attractive commissions are also offered. Students are advised to contact the bookstall for all their requirements in stationery articles. Members: Mr. John V. K. and the Bookstall committee.

## PARENT-TEACHER ASSOCIATION

All the parents and teachers are members of the PTA.

|                 |                         |
|-----------------|-------------------------|
| President       | : Dr. Jacob Chandy      |
| Vice-President  | : Mr. Santhosh Kumar D. |
| Secretary       | : Mr. Amith David       |
| Joint Secretary | : Mr. Sirajudhin V.     |
| Treasurer       | : Dr. Lynnette Joseph   |

## RETIRED TEACHER'S ASSOCIATION

|                 |                           |
|-----------------|---------------------------|
| President       | : Prof. M. K. Cherian     |
| Secretary       | : Prof. George M. Cherian |
| Treasurer       | : Prof. Jacob Mathew      |
| Joint Secretary | : Rev. Prof. Itty Mathew  |

## ALUMNI ASSOCIATION

All outgoing students are members of the Alumni Association. Students are expected to register for membership.

|                      |   |
|----------------------|---|
| Patron               | : Dr. Jacob Chandy                        |
| President            | : Dr. Sabu George                         |
| Vice President       | : Mr. Eipe John                           |
|                      | : Mr. P. Gopakumar                        |
|                      | : Mr. B. Somasekharan Unnithan            |
| General Secretary    | : Mr. Rajesh Thazhakara                   |
| Organising Secretary | : Mr. K.L. Haribabu                       |
| Joint Secretaries    | : Adv. Ramkrishnan Unnithan               |
|                      | Mr. P. K. Thulasidas, Dr. Lynnette Joseph |
| Treasurer            | : Mr. Robert Raju                         |

## ADVISORY BOARD

|               |                     |
|---------------|---------------------|
| Chairman      | : Prof. V. C. John  |
| Vice Chairman | : Mr. V. I. Johnson |
| Co-ordinator  | : Cigi P. George    |

## CO - OPERATIVE SOCIETY

|           |                   |
|-----------|-------------------|
| President | : Mr. Saji Manuel |
| Secretary | : Mr. Robert Raju |

## BISHOP MOORE COMMUNITY & COUNSELLING CENTRE

In order to do justice to its commitment of service to the society Bishop Moore College has started a community and counselling centre. The Centre envisages the active involvement of the student community also in the service-oriented programmes along with their academic pursuits. Awareness building is the first step. A centre for continuing education functions here.

## ENDOWMENTS

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**Dr. P.I. CHERIAN Memorial Prize** (Interest on Rs. 1000/-) Awarded to the student who secures first place for Moral Instruction Exam in the Senior Degree Class, and to the student who secures first place for Moral Instruction Exam in the Junior Degree Class.

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**Mrs. MARY CHERIAN Memorial Prize** (Interest on Rs. 1000/-)  
Awarded to the student who secure first place for Scripture exam in the Senior Degree Class, and to the student who secure first place for Scripture exam in the Junior Degree Class.

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**Rev. C.I. ABRAHAM Prize** (Interest on Rs. 500/-)  
Awarded to the first year B.A/B.Sc. student for proficiency in Scripture and to a first year B.A/B.Sc. student for proficiency in Moral Instruction.

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**KOCHUKALEECKAL K.C. KURIEN Memorial Prize** (Interest on Rs. 2500/-)  
Prize as books to the final year B.A/B.Sc. student who gets first in Annual Scripture Exam.

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**THOPPIL MAJOR Dr. P.C. KOSHY Memorial Prize** ( Interest on Rs. 1000/-)  
60% of the interest will be utilized to give the first prize and 40% for second prize for the Painting Competition conducted annually by the college for the students of Bishop Moore College.

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**KANNUKUZHIL T. K. KURIEN Memorial Prize** (Interest on Rs. 1500/-) Awarded as books to the student who secures first place in the final year University Exam of B.A. Degree (English Main) Main & Subsidiary papers.

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**Rev. GEORGE MATHEN Memorial Prize** (Interest on Rs. 1000/-)  
Awarded to the student who secures first place in the final year University Exam of B.A. Degree (Malayalam Main).

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**B.K.V. JOSE Memorial Prize** (Interest on Rs. 600/-)  
Awarded as books to the student who secures second place in the final year University Exam of B.A. Degree (Malayalam Main).

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**SHEELA MARY PAUL Memorial Prize** ( Interest on Rs. 1700/-)  
Awarded as books to the student who secures second place in the final year University Exam of B.A. Degree (Economics Main){Main & Subsidiary papers}.

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**Prof. S. KRISHNA IYER Memorial Gold Medal** (Interest on Rs. 3000/-) Awarded to the student who secures first place in the final year University Exam of B.Sc. Degree (Mathematics Main){Main paper}.

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**KOCHUKALEECKAL Rev. K.K. CHACKO Memorial Prize** (Interest on Rs. 2500/-) Awarded as books to the student who secures first place in the final year University Exam of B.Sc.Degree (Physics Main) {Main& Subsidiary papers}

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**ALUMOOTIL LT. COL. DR. A .G . DAVID Memorial Prize** (Interest on Rs. 7300/-) Awarded to the students who secure highest total marks in the final University Exam of M.Sc. Degree (Physics), B.Sc. Degree (Botany) and B.Sc. Degree (Chemistry) (Awarded to three students (Rs. 3100+2100+2100)).

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**Prof. T.J. PHILIP Scholarship** (Interest on Rs. 2500/-) Awarded to the student who secures highest total marks for B.Sc. Zoology.

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**SNEHARAJ Memorial Prize** (Interest on Rs. 2000/-)  
Awarded to the student who secures highest mark in Part I &II (Language) of first and second year B.A/B.Sc. class.

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**GEORGE KANKALIL Memorial Prize** (value Rs. 100/-)  
Awarded to the best all round student of the college.

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**Prof. A. ANANTHA SIVA IYER Prize** (Interest on Rs. 1000/-)  
Awarded to the student of B.Sc. Degree who secures highest for Part I English.

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**INDO CANADIAN FRIENDSHIP AWARD** (Interest on Rs. 1500/-)  
Awarded to first year Degree student belonging to the backward class securing highest marks in SSLC or equivalent exam.

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**Mrs. C. K. JOHN Memorial Prize** (Interest on Rs. 1000/-)  
Awarded annually to a poor and deserving student of the Degree Class who does not have any other scholarship or financial assistance.

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**KARUKAYIL ANNA THARIYAN Memorial Scholarship** (Interest on Rs. 1000/-)  
Awarded to a poor and deserving student of the first year Degree Class who completed +2 at Bishop Hodges High School, Mavelikara.

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**KONATTUKIZHAKKETHIL Mr. & Mrs. C.J. CHERIAN Award** (Interest on Rs. 2500/-) Awarded annually to a poor and deserving girl student of the Degree first year class who does not have any other scholarship or financial assistance.

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**GEORGE KANKALIL Memorial Scholarship** (Interest on Rs. 5000)  
Awarded to a poor and deserving student of the first year Degree Class who is from Mavelikara Area. The scholarship will be available for three years provided his/her progress and conduct are satisfactory.

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**SARLADEVI MEMORIAL** (Interest on Rs. 500/-)  
Awarded to a student of final year B.A. (Economics) who secures highest marks at University Exam.

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**VALLAKKALIL Mr. K.O. MATHEW Scholarship** (Interest on Rs. 1000/-)  
Awarded to a poor and deserving student of the college.



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**RACHEL AND ALEXANDER ITTYCHERIA Memorial Scholarship** (Interest on Rs. 5000/-)  
Awarded to a poor and deserving student of the first year Degree Class. The scholarship will be available for three years provided his/her progress and conduct are satisfactory.

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**Rev. POTHA PHILIP Memorial Prize** (Interest on Rs. 1500/-)  
Awarded to a poor and deserving student of the college whose parent or guardian is a full time worker of the Church of South India. The scholarship will be available for three years provided his/her progress and conduct are satisfactory.

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**Prof. (Mrs.) ALEYAMMA OOMMEN Memorial Scholarship** (Interest on Rs.5000/-)  
Awarded to a poor and deserving student of Degree or Post Graduate Course.

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**K.J. JOHNSON Memorial Scholarship** (Interest on Rs. 7000/-)  
Scholarship to two poor and deserving student of Degree Classes.

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**Rev. K. C. MATHEW Scholarship** (Interest on Rs. 10,000) Awarded to the student of the first year Degree Class who secures highest mark in +2 or equivalent examination and to the first year M.A./M.Sc. student who secures highest marks in B.A./B.Sc. Exam.

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**ARCH DEACON OOMMEN MAMMEN Prize** (Interest on Rs. 1000/-) Awarded to the student who secures highest mark in the First University Exam.

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**S. SUJA MEMORIAL** (Interest on Rs. 2000/-) Awarded to final year Degree student who secures highest marks for Part I English.

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**A.C. JOHN Memorial Prize** (Interest on Rs. 1000/-) Three prizes for general proficiency awarded to students of Degree Class on the basis of total marks secured in all subjects in the first year exam.

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**MADAVANA SUSAN THOMAS Memorial Prize** (Interest on Rs. 2000/-) Awarded to a student who secures first place in the first year University Exam of B.A.(Economics).

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**KOCHUKALEEKAL JOHN& MATHEW Prizes** (Interest on Rs.10,000/-) Two prizes, one to a child of a member of the Teaching Staff and other to a child of the Non-teaching Staff securing highest marks in the B.A./B.Sc course at the college.

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**A.C. JOHN AREEPARAMPIL Memorial Endowment** (Interest on Rs. 2000/-) Awarded to the student who secures the highest in all the subjects of the B.Com Degree Examination conducted by the University.

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**KADACKAL DEEPU JACOB Memorial Endowment** (Interest on Rs. 10,000/-) Awarded to the second year B.Sc student securing highest marks in the University Examination for Statistics.

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**Prof. P.U. JACOB Memorial Endowment** (Corpus amount Rs. 30,000) Proficiency prize to the best P.G. student of English Literature who has done B.A. in Bishop Moore College and a cash prize to a final year English student showing consistent academic progress. The rest of the amount to be utilized for conducting Memorial Lectures.

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**Prof. ELIZABETH MATHEW Memorial Endowment** (Corpus amount Rs.80,000/-) To establish a career guidance centre.

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**Prof. ELIZABETH MATHEW Prize** (Interest on 2 Lakhs) Awarded to the University Topper and College Topper.

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**M.V. MATHEW Endowment** (Corpus amount Rs. 5000/-) To help children of Church Workers studying in the college.

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**M. MATHEW Memorial Endowment** (Interest on Rs. 10,000/-) For purchasing new publications in the library.

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**KOCHUKALEECKAL Rev. Prof. K.C. MATHEW Endowment** (Corpus amount Rs.1,05,000/-) To strengthen academic excellence in Bishop Moore College, especially in the field of physical science.

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**ACKAMMA ALEXANDER PADINJARETHALACKAL Scholarships** (Corpus amount Rs.1,00,000/-) To help poor, deserving students who are good at studies to complete their course, irrespective of caste, creed or sex.

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**SRI. CHITRAMEZHUTHU K.M VARGHESE Memorial Award** (Corpus amount Rs.30,000/) Awarded to the student who secures the highest mark for Part II Malayalam of second B.A/ B.Sc.

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**Prof. ANNIE BESSY OOMMEN Memorial Endowment** (Corpus amount Rs.50,000-) To establish a Research Centre in Chemical Sciences.

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**Mr. & Mrs. M.K. THARIAN Endowment** (Interest on Rs.50,000/-) Awarded to two PG students who are academically bright- one may be of Chemistry.

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**SREEJA G. Memorial Prize** (Interest on Rs. 16,000/-) Awarded to the student who secures highest mark in final B.Sc.Degree Examination (Physics) Main & Subsidiary.

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**ALUMNI UAE CHAPTER Cash Award** To students securing highest marks in every subject in the final year University Examination (P.G & U.G.).

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**P.V. ANNAMMA PRIZE** (Interest on Rs. 5000/-) Awarded to the student securing highest marks in the subsidiary history paper for B.A. English.

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**Prof. SUSHEELA MARY JOHN Endowment Scholarship** (Interest on Rs. 25,000/-) Awarded to the student who secures highest mark in the first year Zoology Degree Examination.

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**DEEPU MEMORIAL Endowment Scholarship** (Interest on Rs. 5000/-) Awarded to the SC/ST student who secures at least minimum pass mark in all papers of B.Com Degree Examination.

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**Prof. JOHN PHILIP AWARD** (Corpus amount Rs.25,000/-) Amount to be utilized for conducting literary activities in the Department of English.

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**PYNUMOOTIL P.K. NINAN Memorial Prize** (Interest on Rs. 20,000) Awarded as scholarships to five children of Pastors and Evangelists of CSI, Marthoma, Orthodox and other Protestant churches.

**SATYAN MEMORIAL Endowment** (Interest on Rs. 2000/-) Fund to be utilized for the conduct and award of prizes for Shuttle tournaments conducted by Dept. of Physical Education.

**K. RAMAKRISHNA PILLAI Memorial Prize** (Interest on Rs.2000-) Awarded to the winners of science quiz and music competition conducted annually by the college.

**PROF. RAJKUMAR THOMSON Endowment** (Interest on Rs. 15,000/-) Awarded to student who gets highest marks in Bio- tech in the previous academic year.

**VETTINIKKUNATHIL PROF. THOMAS KURIEN Endowment** (Interest on Rs. 15,000/-) Awarded to student of M.Sc. Botany who gets highest marks.

### NAMES OF THE CLASS WARDENS

| No. | Departments                           | 2021 Admission (UG)           | 2020 Admission (UG)      | 2019 Admission (UG)        | 2021 Admission (PG)              | 2020 Admission (PG)    |
|-----|---------------------------------------|-------------------------------|--------------------------|----------------------------|----------------------------------|------------------------|
| 1   | English                               | Dr. Nair Anup Chandrasekharan | Dr. Vidu Vijayan         | Mr. Premjith M. R.         | Mrs. Julie Thomas                | Dr. Suma Alexander     |
| 2   | Malayalam & Sanskrit                  | Dr. Sudha Mary Thomas         | Dr. Saji Samuel          | Mrs. Rekha K               |                                  |                        |
| 3   | Mathematics & Statistics              | Mrs. Anjali Susan Ninan       | Mr. Emil Ninan Abraham   | Mr. Yogesh Prasad          |                                  |                        |
| 4   | Physics                               | Dr. Tintu Kuruvilla           | Ms. Ann Mary Jose        | Mrs. Jerin Susan John      | Dr. Lynnette Joseph              | Dr. Lija K. Joy        |
| 5   | Chemistry                             | Mrs. Abha K.                  | Mrs. Silpa Anu Thomas    | Mrs. Deepa Mathew          | Dr. Tressia Alias Princy Paulose | Dr. Priya Mary Abraham |
| 6   | Zoology                               | Dr. Deepthi G. R.             | Miss. Somi Cherian       | Dr. Reeja Jose             |                                  |                        |
| 7   | Botany                                | Mr. Robert Raju               | Dr. Regy Johnson         | Dr. Dinesh Raj R           | Dr. A. Sivaprasad                | Dr. Brijithlal N. D.   |
| 8   | Biotechnology                         | Dr. Santhi WS                 | Dr. Jisha S.             | Dr. Prakash G. Williams    |                                  |                        |
| 9   | Economics History & Political Science | Dr. Reji GD                   | Mr. Dipu Joseph          | Dr. Ranjith Mathew Abraham | Dr. Ranjith Mathew Abraham       | Dr. Reji GD            |
| 10  | Commerce (Finance)                    | Mr. Rahul Jacob Kuruvila      | Dr. Varghese Anie Kurien | Dr. Ashish Varughese       |                                  |                        |
| 11  | Commerce (Computer Applications)      | Mr. Rahul Jacob Kuruvilla     | Dr. Varghese Anie Kurien | Dr. Ashish Varughese       |                                  |                        |

